



The City Bridge Trust Committee

Date: WEDNESDAY, 31 JANUARY 2018
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Alderman Alison Gowman (Chairman)
Dhruv Patel (Deputy Chairman)
Karina Dostalova
Simon Duckworth
Peter Dunphy
Marianne Fredericks
Deputy the Revd Stephen Haines
Alderman Alastair King
Deputy Edward Lord
Jeremy Mayhew
Wendy Mead (Chief Commoner)
Paul Martinelli
Ian Seaton
Deputy Dr Giles Shilson
The Rt. Hon. the Lord Mayor (Ex-Officio Member)

Enquiries: Joseph Anstee
tel. no.: 020 7332 1480
joseph.anstee@cityoflondon.gov.uk

Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the minutes and non-public summary of the meeting held on 23 November 2017.

For Decision
(Pages 1 - 10)
4. **OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 11 - 12)
5. **ANNUAL REVIEW OF TERMS OF REFERENCE**
Report of the Town Clerk

For Decision
(Pages 13 - 16)
6. **DELEGATED AUTHORITY**
Report of the Town Clerk

For Decision
(Pages 17 - 18)
7. **PROGRESS REPORT**
Report of the Chief Grants Officer.

For Information
(Pages 19 - 22)
8. **GRANT APPLICATIONS STATISTICAL REPORT**
Report of the Chief Grants Officer

For Information
(Pages 23 - 32)

9. **GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**

To consider the Chief Grants Officer's reports on grant recommendations as follows: -

For Decision

Index of Grant Recommendations (Pages 33 - 34)

- a) Federation of London Youth Clubs (Pages 35 – 40)
- b) Bridge Renewal Trust (Pages 41 – 46)
- c) Camden Giving (Pages 47 – 52)
- d) Community Action for Refugees and Asylum Seekers (Pages 53 – 54)
- e) High Trees Community Development Trust (Pages 55 – 56)
- f) Helen Bamber Foundation (Pages 57 – 60)
- g) Ealing Mencap (Pages 61 – 62)
- h) Eye Music Trust (Pages 63 – 64)
- i) Millwall Community Trust (Pages 65 – 66)
- j) Vital Xposure (Pages 67 – 68)
- k) Entelechy Arts Limited (Pages 69 – 70)
- l) Irish Chaplaincy in Britain (Pages 71 – 74)
- m) Spitalfields Music (Pages 75 – 76)
- n) East European Resource Centre (Pages 77 – 78)
- o) Homeless Action in Barnet Limited (Pages 79 – 80)
- p) Positive East (Pages 81 – 82)

10. **TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-**

For Decision/Information

- a) Applications Recommended for Rejection (Pages 83 – 90)
- b) Funds Approved under Delegated Authority (Pages 91 – 94)
- c) Withdrawn and Lapsed Applications (Pages 95 – 98)
- d) Variations to Grants Awarded (Pages 99 – 102)

- e) Reports on Learning Visits (Pages 103 – 110)
- f) City Bridge Trust Communications & Events Attended (Pages 111 – 130)

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

13. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

14. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 23 November 2017.

For Decision
(Pages 131 - 132)

15. **IMPLEMENTATION OF BRIDGING DIVIDES STRATEGY 2018 - 2023**

Report of the Chief Grants Officer

For Decision
(Pages 133 - 158)

16. **STEPPING STONES FUND - PROGRESS TO DATE AND PROPOSALS FOR 2018**

Report of the Chief Grants Officer

For Decision
(Pages 159 - 172)

17. **PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**

Report of the Chief Grants Officer.

For Information
(Pages 173 - 176)

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 – Confidential Agenda

20. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the meeting held on 23 November 2017.

For Decision

21. **RESOURCING OF THE IMPLEMENTATION OF BRIDGING DIVIDES**

Report of the Chief Grants Officer

For Decision

This page is intentionally left blank

THE CITY BRIDGE TRUST COMMITTEE

Thursday, 23 November 2017

Minutes of the meeting of The City Bridge Trust Committee held at the Guildhall EC2 at 1.45 pm

Present

Members:

Alderman Alison Gowman (Chairman)	Wendy Mead (Chief Commoner)
Dhruv Patel (Deputy Chairman)	Paul Martinelli
Simon Duckworth	Peter Dunphy
Deputy Edward Lord	

Officers:

John Barradell (Part)	-	Town Clerk and Chief Executive
Joseph Anstee	-	Town Clerk's Department
Simon Latham (Part)	-	Town Clerk's Department
Karen Atkinson	-	Chamberlain's Department
Anne Pietsch	-	Comptroller and City Solicitor's Department
David Farnsworth	-	Chief Grants Officer
Jenny Field	-	The City Bridge Trust
Martin Hall	-	The City Bridge Trust
Jack Joslin	-	The City Bridge Trust
Joan Millbank	-	The City Bridge Trust
Geraldine Page	-	The City Bridge Trust
Ciaran Rafferty	-	The City Bridge Trust
Tim Wilson	-	The City Bridge Trust
Carl Locsin	-	PRO
Fiona Rawes	-	Town Clerk's Department

Also Present:

Matthew Smerdon – Legal Education Foundation
Quazim Khan – Legal Education Foundation
Morwenna Everitt – Contact the Elderly
Nathalie McDermott – On Road Media

1. LEGAL EDUCATION FOUNDATION

The Committee welcomed Quazim Khan and Matthew Smerdon, representatives from the Legal Education Foundation, a social welfare charity, to the meeting.

The Committee was advised that the work of the charity was to promote the advancement of legal education with the aim of improving access to and use of legal aid where it was needed. The City Bridge Trust was supporting the

Foundation in the Justice First Fellowships, which aimed to train the next generation of social justice lawyers.

The Justice First Fellowship scheme supports two-year training contracts for trainee lawyers, as well as providing additional support, training and networking. Fellows were also encouraged to deliver a project in partnership with their host organisation. Hosting a Fellow gave organisations increased capacity and a platform, and enabled them to lead and influence decision makers in their communities. The City Bridge Trust and Legal Education Foundation were co-funding 6 Fellows across London over the next 3 years. The outlook for the programme was very promising, with the Justice First Fellowship on course to have appointed 51 Fellows by February 2018.

The Committee thanked both representatives for their presentation.

2. **APOLOGIES**

Apologies were received from the Right Hon. the Lord Mayor Alderman Charles Bowman, Karina Dostalova, Marianne Fredericks, Deputy the Revd Stephen Haines, Alderman Alastair King, Jeremy Mayhew, Ian Seaton and Deputy Dr Giles Shilson.

3. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

4. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on 20 September 2017 be agreed as an accurate record.

5. **OUTSTANDING ACTIONS**

RESOLVED – That the Outstanding Actions update be noted.

The Chairman informed the Committee that the resolution at item 7 was agreed as to part (a) at the Resource Allocation subcommittee and Policy and Resources Committee on 19th October 2017.

6. **PROGRESS REPORT**

The Committee received the regular progress report of the Chief Grants Officer and discussed the updates provided.

Bridge to Work

The CGO advised the Committee that the official launch had been successful and served as a great engagement platform. A lot of interest had been shown from the big names who had attended such as Channel 4. The Programme was a great example of how sectors could work together to generate positive outcomes.

London's Youth Sector

The Committee was advised of arrangements for a half-day seminar in January to focus on how to co-ordinate and meet the needs of the youth sector in London. The CBT was funding a wide range of youth charities and there had been some joining up through the Lord Mayor's appeal. The CBT wanted to enable more conversation and encourage more collaboration.

Human Resources

The CGO updated the Committee on three appointments, including Venla Freeman who was in post as the new Head of Projects employed at the Prince's Trust.

Further Strengthening the Voluntary Sector

The CGO advised the Committee that the CBT had recently run a well-attended roundtable discussion with a good cross-section of funders, and this was being followed up by officers. Another meeting in two or three months was likely. A briefing meeting for Bridge Fund grantees had been held in October. Applications for extensions to these grants had come in and would be assessed the following week. Decisions could be made by delegated authority and it was hoped this would be done before Christmas.

London Councils Conference

The Committee was advised that the Chairman and officers had run a stall at the conference.

RESOLVED – That the report be noted.

7. GRANT APPLICATIONS - STATISTICAL SUMMARY

The Committee received a summary of applications received and action taken under the grants programmes this financial year, including those recommended for decision to this meeting.

The Committee was advised that spending was on target, and this had been maintained despite the ongoing work on the formation of the new strategy. All areas of the budget were performing well.

RESOLVED – That the report be noted.

8. GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS

a) Hubbub Foundation UK

The Committee noted that a reference on page 36 to the Port Health Authority was an error, and should refer to the Port of London Authority.

APPROVED £77,250 over three years (£33,750; £23,500; £20,000) for the Coordination costs, dinghy and crew hire, marketing and associated running costs for the Plastic Fishing project in the Docklands Basin.

b) **Widehorizons Outdoor Education Trust**

APPROVED £122,500 over 3 years (£42,900; £40,700; £38,900) towards a full-time Adventure Learning Manager (35hpw) associated running costs and overheads. The grant is conditional on receiving confirmation of the revised loan agreement with Greenwich Council.

c) **Brent Adolescent Centre**

APPROVED £144,740 over three years (£47,200 £48,240; £49,300) towards the costs of providing therapy and professional interventions to young people with mental health needs in five schools in Brent.

d) **Causeway Irish Housing Association**

APPROVED £84,000 over three years (3 x £28,000) for a p/t (30 hpw) Mental Health Worker and associated running costs of a mental health and emotional wellbeing service for refugee and migrant tenants.

e) **Depaul UK**

APPROVED £120,000 over 3 years (£40,000 per year) for a f/t Wellbeing and Mental Health Coordinator and associated costs for the delivery of a Get Mindfuel service for young people accessing Depaul services in London.

f) **Mind in Harrow**

A Member queried the variation between the amount requested and the amount recommended. The Chief Grants Officer explained that the consortium had started with more partners and one had needed to withdraw.

APPROVED £292,300 over three years (£96,200; £97,600; £98,500) for the full time Outreach and Early Intervention Coordinator (35hpw) at MiH and three posts (0.8 FTE) across the remaining consortia members, evaluation, project costs and overheads.

g) **Access All Areas**

APPROVED £87,600 over three years (3x £29,200) towards the salary and running costs of the Take Part programme providing creative workshops for adults with learning disabilities.

h) **Action Disability Kensington and Chelsea**

The Chief Grants Officer advised the Committee that the variation in the amount requested and the amount recommended was set out in the report; as

elements of the budget were high, it was recommended that core costs and other elements of the budget were reduced.

APPROVED £166,800 over three years (3 x £55,600) towards a FTE Co-ordinator, 1 day per week Personal Development Officer and associated running costs towards accessibility costs, training, information production, room hire and core running costs.

i) **AHOY Centre**

APPROVED £102,000 over two years (2 x £51,000) towards the AHOY Centre's Sail to Prevail programme for disabled people including the costs of a full time Assistant Sailing Instructor.

j) **The Royal Society for Blind Children**

APPROVED £113,960 over three years (£32,192, £39,124 £42,644) towards the costs of delivering an apprenticeship programme with partner employers for 40 blind and partially sighted young people (16-25).

k) **Domestic Violence Intervention Project**

APPROVED £103,800 over three years (£34,200; £34,800; £34,800) towards the salary costs of A Young Persons' Practitioner and Parent Support Practitioner (1.5 dpw for each post) and associated running costs, with the funding being released on receipt of satisfactory quarterly management accounts.

l) **Everyman Project**

APPROVED £76,000 over three years (£24,000; £26,000; £26,000) for the salary of a p/t Partner Support Co-ordinator and other costs of the Partner Support Programme. Release of the grant is conditional on confirmation of satisfactory arrangements being in place for authorising expenditure.

m) **Bikur Cholim Ltd**

APPROVED £87,300 over three years (£29,100; £28,800; £29,400) for the salary of an Older People's Carers Support Worker (24hpw) and towards associated project costs.

n) **Bosnia and Herzegovina Community Advice Centre**

APPROVED £116,800 over three years (£38,800, £39,300, £38,700) for the part-time Project Manager (7 hpw), part-time Advocacy Worker (14 hpw), and associated project costs.

o) **Carers Support (Bexley)**

APPROVED £166,900 over three years (£55,200; £55,600; £56,100) to support the cost of the Service Manager (24hpw), Volunteer accommodation, expenses and training for three volunteers and associated running costs of the carers breaks service.

p) **Contact the Elderly**

APPROVED £87,900 over three years (£29,200, £29,300, £29,400) for the FT salary of the Development Officer North London and associated project costs.

q) **Brent Private Tenants' Rights Group**

APPROVED £71,300 over three years (£23,600; £23,700; £24,000) to meet the salary of a Housing and Debt Advisor (14 hrs pw) plus a contribution towards running costs.

r) **Bromley By Bow Centre**

APPROVED £128,100 over three years (£40,800; £42,300; £45,000) to meet the cost of an Integrated Housing Advisor (21 hrs pw), a Connections Worker (21 hrs pw), project evaluation and management costs, to provide targeted housing advice and financial management support to private rented sector households experiencing housing difficulties and financial hardship.

s) **Media Trust**

APPROVED £148,700 over two years (£75,000; £73,700) to contribute to the delivery costs of the Stronger Voices Training Programme for 30 equalities organisations, including Advocacy Masterclasses, digital guides and volunteer brokerage.

t) **On Road Ltd**

APPROVED £80,000 over two years (£40,000, £40,000) towards the media training courses and interactions, and the cost of the activist network meetings, for both the All About Trans and Angles projects, conditional on confirmation of a dissolution clause being added to the charity's Memorandum and Articles of Association, and providing satisfactory management accounts for the remainder of 2017/18.

9. **TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS: -**

a) **Compliance and Unannounced Monitoring Visits**

The Committee considered a report of the Chief Grants Officer concerning compliance and unannounced monitoring visits. The report recommended updating the selection and target numbers for both compliance and

unannounced visits. This was based on four years of experience following the introduction of these visits. It was also recommended that the criteria for compliance visits be amended, as the current criteria had been found to be problematic in practice.

It was proposed to revise the indicators to a mixture of leading and lagging indicators, any of which would trigger a compliance visit. This made it easier for officers to respond to something that caused concern. The grant officer could also request a visit if they were concerned about monitoring reports and/or communications with the charity. The proposals were likely to result in fewer visits, but visits would be better value. The reduction in the number of visits would be mitigated by strengthening references to these visits in CBT communications. The proposals were more proportionate and would also create a cost saving.

Members suggested that proportionality be considered as part of the criteria and that the value of a grant should be taken into account.

RESOLVED – That the City Bridge Trust Committee:

1. Agree to reduce the target number of unannounced visits from 25 to 15 whilst strengthening references to these visits in City Bridge Trust communications; and
2. Agree to amend the criteria for selecting compliance reviews based on the bulleted list in paragraph 13 of the report, adding that proportionality should also be considered.

b) **Applications Recommended for Rejection**

The Committee received a report detailing a total of 33 grant applications for rejection.

The Chief Grants Officer advised the Committee that the application from Spice Innovations Ltd should be withdrawn from the list so that it could be reconsidered, and would be brought to a future meeting.

RESOLVED – That the City Bridge Trust Committee reject the grant applications detailed in the accompanying schedule, apart from the application from Spice Innovations Ltd, which was withdrawn.

c) **Stepping Stones**

The Committee received a report of the Chief Grants Officer concerning the 16 recent grant approvals made under the recently concluded 4th round of the Stepping Stones programme.

RESOLVED – That the report be noted.

d) **Grants Approved under Delegated Authority**

The Committee received a report of the Chief Grants Officer which advised Members of 30 expenditure items, totalling £895,060, which had been presented for approval under delegated authority to the Chief Grants Officer in consultation with the Chairman and Deputy Chairman since the last meeting.

RESOLVED – That the report be received and its contents noted.

e) **Withdrawn and Lapsed Applications**

The Committee received a report of the Chief Grants Officer which provided details of ten applications which had been withdrawn or had lapsed.

RESOLVED – That the report be received and its contents noted.

f) **Variations to Grants Awarded**

The Committee received a report of the Chief Grants Officer which advised Members of a variation to one grant agreed by the Chief Grants Officer since the last meeting.

RESOLVED – That the report be received and its contents noted.

g) **Reports on Learning Visits**

The Committee received a report of the Chief Grants Officer about two learning visits that had taken place.

Members suggested that officers try to draw out particular themes from learning visits if possible, and that the visits could be linked to the presentations at the beginning of Committee meetings.

RESOLVED – That the report be received and its contents noted.

h) **City Bridge Trust Communications**

The Committee received a report of the Chief Grants Officer updating on the communications work of the City Bridge Trust.

The Chief Grants Officer referred members to the London Councils summit discussed earlier. Housing had been the most prominent issue amongst the twenty local authorities that spoke to the CBT delegation.

RESOLVED – That the report be noted.

10. **PROPOSED REVENUE BUDGET - 2017-18**

The Committee considered a report of the Chamberlain and the Town Clerk concerning the proposed revenue budget for 2017/18.

The Chamberlain drew out the key points, highlighting that this was a mid-year reforecast. The total operational (Local Risk) expenditure for the year would remain the same, with variations between expense types, as the nature of costs originally budgeted for had changed. Some changes had been necessitated by CBT's response to the Grenfell disaster. The team had intended to look at changing their grants management database during the year but this had been moved to 2018/19. The forecast total for grant commitments had been increased, due to the previously approved carry forward from 2016/17 and the forthcoming 3-year commitment under the Princes Trust programme.

A Member queried the increase in employee costs of 30 per cent in comparison to 2016-17. The Head of Charity and Social Investment Finance clarified that this was due to several vacancies being filled alongside the impact of a full year for previously approved new roles.

RESOLVED – That the City Bridge Trust Committee:

- a) Approve the revised 2017/18 revenue budget for submission to Finance Committee and Resource Allocation Sub-Committee;
- b) Authorise the Chamberlain to revise this budget to allow for any necessary realignment of funds resulting from corporate projects.

11. CBT DEPARTMENTAL BUSINESS PLAN 2018-19

The Committee received a report of the Chief Grants Officer concerning the City Bridge Trust's departmental business plan for 2018/19.

The Chief Grants Officer advised that positive moves across the City Corporation were being made to bring business planning more in line with resource planning.

RESOLVED – That the City Bridge Trust's draft high-level business plan be noted.

12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

There was no other business.

14. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.

14 - 15

Exempt Paragraphs

3

16 - 17
18

-
3

15. **IMPLEMENTATION OF BRIDGING DIVIDES STRATEGY 2018-2023**

The Committee considered a report of the Chief Grants Officer concerning the implementation of the Bridging Divides Strategy between 2018 and 2023.

16. **PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**

The Committee received a report of the Chief Grants Officer concerning the pipeline of pro-active strategic grants.

RESOLVED – That the report be noted.

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of other business.

19a. **RESOURCING THE IMPLEMENTATION OF BRIDGING DIVIDES** and

19b. **PROPOSED REVENUE BUDGET – 2018/19**

The Committee agreed a report of the Town Clerk and the Chief Grants Officer and a report of the Chamberlain and the Town Clerk.

The meeting closed at 3.30 pm

Chairman

Contact Officer: Joseph Anstee
tel. no.: 020 7332 1480
joseph.anstee@cityoflondon.gov.uk

The City Bridge Trust Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	15 June 2017	Review of Terms of Reference	CBT Team and Town Clerk	January 2018	Report to be considered at Committee
2.	20 September 2017	“Task & Finish” group to be established to look at how the City of London Corporation could be the most effective trustee of Bridge House Estates	CBT Team and Town Clerk	January 2018	In progress
3.	23 November 2017	Sub-group of Cornerstone Fund reference group to assess applications for extended grants and make recommendations for decision	CBT Team	December 2017	Decisions made in January 2018

This page is intentionally left blank

Committee	Date:
The City Bridge Trust Committee	31 January 2018
Subject: Terms of Reference and Frequency of Meetings	Public
Report of: Town Clerk	For Decision
Report Author: Joseph Anstee – Town Clerk's Department	

Main Report

All Committees/Boards are asked to review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.

The terms of reference of the City Bridge Trust Committee are attached as an appendix to this report for your consideration. The terms of reference have been revised to:

1. reflect that the Committee, in applying Bridge House Estates income surplus to that required to maintain and support the bridges in accordance with the new policy for application of those funds which was agreed by the Court of Common Council on 20 July 2017 will extend its activities beyond traditional grant-making to other strategic activities; and
2. allow for the appointment by the Committee of external persons to bring relevant expertise and experience to the Committee which persons shall be selected through a fair, transparent process set by the Committee in accordance with best practice, and which appointments shall be determined by the skills needed by the Committee for its proper administration of the charity for the City Corporation as trustee.

The Committee is currently scheduled to meet six times each year along with a strategic away half-day.

Recommendation(s)

That, subject to any comments, the revised terms of reference of the Committee be approved for submission to the Court as set out in the appendix.

The Committee are also asked to consider the frequency of their meetings going forward.

Appendices

- Appendix 1 – Terms of Reference of the City Bridge Trust Committee

Joseph Anstee

Committee and Members' Services Officer
Town Clerk's Department

T: 020 7332 1480

E: joseph.anstee@cityoflondon.gov.uk

THE CITY BRIDGE TRUST COMMITTEE

1. Constitution

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- 12 Commoners elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)
- up to two external persons co-opted by the Committee with relevant experience and skills, selected through a fair and transparent process determined by the Committee

2. Quorum

The quorum consists of any five elected Members.

3. Membership 2017/18

ALDERMEN

- 6 Alison Jane Gowman
- 1 Alastair King

COMMONERS

- 5 (4) Simon D'Olier Duckworth, O.B.E., D.L
- 7 (4) The Revd. Stephen Decatur Haines, M.A., Deputy
- 9 (4) Wendy Mead, O.B.E., *Chief Commoner*
- 3 (3) Karina Helen Dostalova
- 5 (3) Marianne Bernadette Fredericks
- 7 (3) Jeremy Paul Mayhew, M.A., M. B. A.
- 6 (2) Ian Christopher Norman Seaton
- 7 (1) Charles Edward Lord, O.B.E., J.P., *Deputy*
- 1 (1) Paul Nicholas Martinelli, *for three years*
- 1 (1) Dr Giles Roger Evelyn Shilson, *Deputy*
- 1 (1) Peter Gerard Dunphy

together with the ex-officio Member referred to in paragraph 1 above.

4. Terms of Reference

- (a) In accordance with ~~To determine all applications for grants pursuant to~~ the Cy Pres Scheme for the administration of the ~~c~~Charity known as the Bridge House Estates ~~(1035628)~~, made by the Charity Commissioners on 9 February 1995 (as amended) and brought into effect by the Charities (The Bridge House Estates) Order 1995, as respects the following purposes: -

- (i) in or towards the provision of transport and access to it for elderly or disabled people in the Greater London area, and
- (ii) for other charitable purposes for the general benefit of the inhabitants of Greater London;

to determine the application of all funds allocated by the Court of Common Council for the City of London Corporation as trustee of the charity in accordance with the policy settled by the Common Council for those purposes, other than grants funding above a sum of £500,000 which decisions are reserved to the Court of Common Council upon this Committee's recommendation.

- (b) Subject to the terms of the Cy Pres Scheme and, as relevant, the criteria policy as to the eligibility and settled treatment of applications specified from time to time by the Court of Common Council for the application of the charity's funds allocated for those purposes: -
- (i) to review the criteria policy referred to above, in so doing to undertake consultation with appropriate persons as required under the Order of the Charity Commissioners for the administration of the charity dated 10 July 1997, and to make recommendations to the Court of Common Council for changes thereto to that policy;
 - (ii) to determine terms, conditions and other requirements to be imposed in connection in applying the charity's funds in accordance with that policy with grants that are approved;
 - ~~(iii) in considering the application of surplus income in accordance with clause 2 of the said Scheme, the Trustee¹ shall consult with such person, bodies corporate, local authorities, government departments and agencies, charities, voluntary organisations and other bodies as the Trustee may think appropriate from time to time; and,~~
 - (iv) to review, as necessary, the amounts, nature and spread of grants funding approved or refused by way of grants or otherwise applied under the policy, and the operation of administrative arrangements for the Scheme.
- c) To be involved in the process for the appointment of the Chief Grants Officer, as appropriate.

¹~~The City of London Corporation, acting through the Court of Common Council, is the sole Trustee of Bridge House Estates ('the Trustee').~~

Committee	Date:
The City Bridge Trust Committee	31 January 2018
Subject: City Bridge Trust - Delegated Authority Policy	Public
Report of: Town Clerk	For Decision
Report Author: Joseph Anstee – Town Clerk's Department	

Main Report

The City Bridge Trust's policy on delegated authority was last reviewed and subsequently agreed at the City Bridge Trust Committee on 25 September 2014, and the Court of Common Council on Thursday 16 October 2014, as part of a wider review of the City Bridge Trust's priorities and policies.

Whilst a policy for delegating authority has existed in some form since the Trust's inception, the current format was agreed in 2014 having adjusted the weightings from the policy previously agreed at the Committee's meeting on 26 April 2012 and reviewed at the Committee's meeting on 6 June 2013. This was devised to streamline the decision-making process and make more effective use of the Committee's time by reducing the number of applications considered at meetings.

The City Bridge Trust's policy on delegated authority decisions following the 2014 review is as follows:

- (i) *The Chief Grants Officer may make decisions on applications of up to £10,000;*
- (ii) *Decisions on applications of over £10,000 and up to £25,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman; and*
- (iii) *Decisions on applications of over £25,000 and up to £50,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman, with reference to the Chamberlain and where there is a need for an urgent decision between Committee meetings.*

The current provision for decisions to be made under delegated authority does not account for the event that the Chairman and/or Deputy Chairman may be unavailable for an extended period between Committee meetings.

Therefore, it is proposed to amend the policy so that a delegated authority decision could still be made in the event that the Chairman or Deputy Chairman is unable to consider a delegated authority decision personally, by permitting a nominee to consider the decision in place of the Chairman or Deputy Chairman.

This amendment would reflect the delegated authority procedure laid out in Standing Order 41b of the Court of Common Council.

Proposal

It is proposed to amend the City Bridge Trust's policy on delegated authority as follows:

- (i) The Chief Grants Officer may make decisions on applications of up to £10,000;
- (ii) Decisions on applications of over £10,000 and up to £25,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman *or, failing either of them, their nominees*; and
- (iii) Decisions on applications of over £25,000 and up to £50,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman *or, failing either of them, their nominees*, with reference to the Chamberlain and where there is a need for an urgent decision between Committee meetings.

Decisions on grants worth over £500,000 will continue to be referred to the Court of Common Council.

Recommendation(s)

That, subject to any comments, the delegated authority policy of the Committee be amended as set out.

Background Papers

1. Report and Minute of the City Bridge Trust Committee, 26 April 2012 (Item 12).
2. Report and Minute of the City Bridge Trust Committee, 6 June 2013 (Item 15).
3. Report and Minute of the City Bridge Trust Committee, 25 September 2014 (Item 15) and Court of Common Council, 16 October 2014 (Item 19).
4. Standing Orders of the Court of Common Council, 41b.

Joseph Anstee

Committee and Members' Services Officer
Town Clerk's Department

T: 020 7332 1480

E: joseph.anstee@cityoflondon.gov.uk

Committee: City Bridge Trust	Dated: 31 January 2018
Subject: Progress Report	Public
Report of: Chief Grants Officer	For Information

Summary

This is a regular report by the Chief Grants Officer (CGO). You are asked within this report to note updates on the following:

- Implementation of Bridging Divides
- The Bridge Fund and the Cornerstone Fund
- Youth Providers Event – Mansion House
- Philanthropy Strategy
- Old Bailey Themed Lunch
- Human Resources

Recommendation

- a) That the report be noted.

Main Report

Introduction

1. You will recall that you have agreed that each of the City Bridge Trust (CBT) Committee Meetings will begin with a presentation on a particular aspect of the work you support. As this is the first committee meeting of 2018 and there is a focus on the Bridging Divides Strategy, with the Chairman's approval we have delayed the first speaker of 2018 to March.

Implementation of Bridging Divides

2. The Implementation of Bridging Divides strategy 2018-2023 continues and an update is provided in a separate report provided at this Committee.
3. On 18 January 2018, The Policy and Resources Committee agreed with the approach that the implementation of Bridging Divides should allow City Bridge Trust to:
 - a) ensure the maximum impact in tackling inequality in London, achieving greater impact for individuals and communities;

- b) become an exemplar in charity governance and leadership in London and across the UK; and
 - c) be a catalyst for a bold step change in how the City Corporation describes and directs its charitable activity and funding.
4. It also agreed, on recommendation of the Resource Allocation Sub-committee, to approve a £1M provision to support a strategic review of the Bridge House Estates; and the 2018-2019 budget uplift to CBT's budget to support the implementation of Bridging Divides (as recommended by this Committee).

The Bridge Fund and the Cornerstone Fund

- 5. These are two funds you established to underpin the future of infrastructure support for London's civil society organisations as part of the allocation of additional funds that were approved during your 20th anniversary year.
- 6. The £1m Bridge Fund was to support 15 organisations, previously funded by London Councils, on its voluntary sector infrastructure support programme. The grants, awarded in March 2017, did not directly replace the London Councils funding but they provided funding of up to £50,000 to enable those organisations to engage with the implementation of The Way Ahead.
- 7. At your November 2017 Committee Meeting, we reported that these organisations had been invited to apply for extension funding to apply for extension funding, to cover the period April to September 2018. The closing date for applications was 15th November 2017.
- 8. The organisations were advised that a decision as to whether extension funding would be recommended would depend on how well the organisation was judged to have engaged with The Way Ahead and the applicants were aware that receiving further funding was not a foregone conclusion. The assessment would be informed by their monitoring reports submitted at the end of October 2017, together with their current application.
- 9. Of the original fifteen organisations, Greater London Volunteering is acting as the vehicle for the new Hub for London and you awarded funding for the first year of its operation at your September 2017 meeting. London Voluntary Services Council closed on 31st October 2017. The thirteen remaining organisations applied for extension funding.
- 10. Applicants were advised that continuation request could be for a sum of up to £50,000, although they were also advised that funding was likely to be proportionate to the previous grant.
- 11. The applications were assessed by a panel, comprising representatives from the Cornerstone Reference Group, on 28th November 2017. Of the thirteen applications, nine were recommended for a grant and four were recommended for rejection, for approval through the delegated authority of

the Chairman, Deputy Chairman and Chief Grants Officer. These will be reported to your next Committee Meeting.

12. In the event, none of the grants recommended exceeded £25,000 because the panel felt that whilst these nine had been actively involved with The Way Ahead and associated activities, none were proposing activity that would go beyond the level of their engagement thus far.
13. Work continues on developing the parameters and governance of the Cornerstone Fund, principally through its reference group. A sub-group of this is currently working on an outcomes framework for the Fund.
14. A consultation meeting with relevant civil society representatives and funders is planned for 5th February 2018.

Youth Providers Event – Mansion House

15. A seminar was held for some of London's key youth providers and support organisations at the Mansion House on Monday 15th January on the themes of supporting greater collaboration and developing leadership in that sector. Introductory speeches by Alderman Peter Estlin and the Chairman set the scene for a range of short presentations on what groups were already doing and what more could be done in the future.
16. In common with other, similar, Trust events delegates were encouraged to end the seminar with a range of tangible action points which, when compiled, will be shared amongst all the attendees and Members of this Committee. It is likely, for example, that your officers will be able to take some recommendations for positive action to other funders through our own networks – and also to make some adaptations to our own processes which may help support skills development and networking within the sector.
17. Our thanks to the Mansion House and its staff for enabling us to use such a magnificent venue.

Philanthropy Strategy

18. As you will be aware, Fiona Rawes MBE joined the team in late October 2017 as Head of Philanthropy Strategy, having previously held National Director roles at Teach First and Business in the Community following 6 years as Director of Heart of the City.
19. Fiona has made encouraging progress scoping levels of giving across the Corporation and exploring greater opportunities for collaboration across internal teams engaged in either advising on, soliciting or giving time, money and skills.
20. She has also spent considerable time consulting with key businesses, grant makers and philanthropists and civil society partners to understand where the

greatest gaps lie in the philanthropic ecosystem and where your Trust alongside its Trustee can make the biggest difference.

21. This strategic initiative has been warmly received and there is a real appetite for a more coherent and joined up philanthropic agenda and approach across the City of London and its associated charities, particularly amongst City Businesses. There is also recognition of the clear added value the Corporation and your Trust can provide given the depth of your respective links into businesses, Her Majesty's Government and Civil Society. There is an appetite for multi-sectoral approaches, reflecting the complexity of the challenges we face, and a push for intelligent partnering with national partners to ensure that that the strategy impacts not only London but also further afield.

Old Bailey Themed Lunch

22. Your Chairman, CGO and CEO of Wembley National Stadium Trust were invited to a CBT themed lunch at the Old Bailey on 9th January 2018. Three CBT grantee organisations were also invited; The Island Advice Centre, The Legal Advice Centre and Spark Inside. The guests were introduced to the work of the Old Bailey by Alderman and Sheriff Timothy Hailes, followed by a lunch with her Majesty's judges. Following the lunch, all of the CBT grantee organisations attended an active court case so as to round off their visit.

Human Resources

23. Jemma Grieve-Coombes returned from maternity leave on 16th January, and will continue in her role as a Grants officer within the Monitoring and Evaluation team working three days a week.
24. The employment contracts for Geraldine Page and Kate Moralee (Grants Officers) which were due to end in February and March respectively. Their contracts have now been extended until end September 2018.

David Farnsworth

Director, City Bridge Trust

T: 020 7332 3722

E: David.Farnsworth@cityoflondon.gov.uk

Committee	Dated:
City Bridge Trust	31 st January 2018
Subject: Grant Applications – statistical summary	Public
Report of: Chief Grants Officer	For Information

Summary

This paper summarises applications received and action taken under your grants programmes this financial year, including those recommended for decision to this meeting. 59 applications will be dealt with at today's meeting, including 16 grant recommendations, and 16 grants to be noted as approved under delegated authority. The remaining 27 applications were either withdrawn, lapsed or are recommended for rejection. In addition, there is 1 request for non grant spend under delegated authority. This leaves £2,914,456 remaining on your core budget for 2017/18; £222,100 remaining on the Anniversary funds; and £3m to be committed to the Prince's Trust.

Recommendations

Members are asked to:

- a) Note the report
- b) Consider the grant recommendations in the subsequent annexes

Main Report

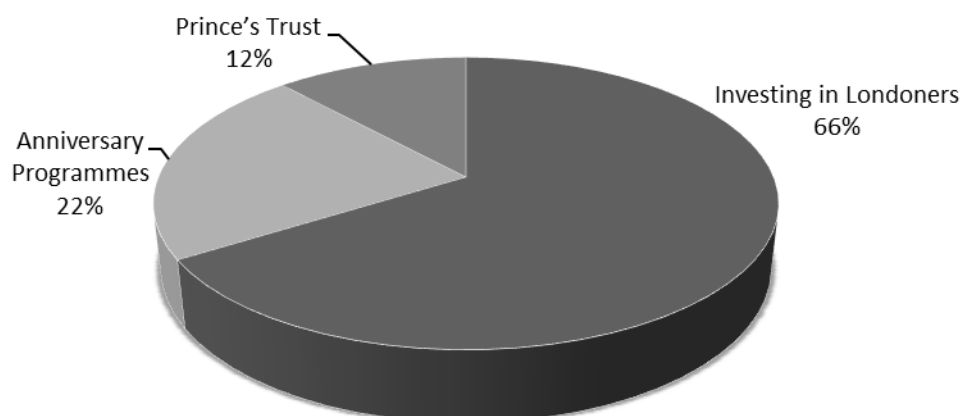
Background

1. This paper summarises action taken and proposed this financial year on grant applications received under the Trust's three current grant-making streams for 2017-18:

	Total Budget
Investing in Londoners	£16,805,470
Anniversary Programmes*	£5,617,100
Prince's Trust	£3,000,000
	£25,422,570

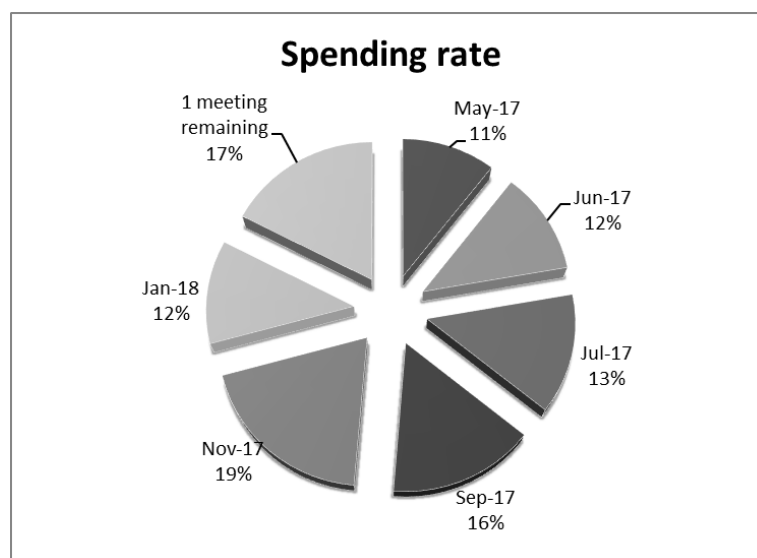
*Of the original grants budget available for your Anniversary programmes, £2,830,900 for infrastructure support is now forecast to be committed in 2018/19 in line with the implementation of The Way Ahead and the Cornerstone Fund, following extensive consultation and liaison with the sector. This figure shows the 2017/18 budget.

City Bridge Trust grants budget 2017-18



Core Investing in Londoners Grants Budget 2017/18

- In the first five meetings of 2017/18 the Trust committed 71% of the available funds for Investing in Londoners. Today's meeting proposes a further 12% commitment (33 requests for a total recommended sum of £1,994,695). If approved, this will leave a balance of 17% of the total funds available.



- This will require a spend of £2,914,456 in the next (and final) meeting of 2017/18.
- Table 1 (below) shows the Investing in Londoners grants budget for the current year; the total amount already committed in 2017/18; the amount recommended at this meeting; and the balance remaining. The figure for write-backs and revocations of grants, or parts of grants, previously awarded is for the full year to date. The sum represents 3% of the annual grants budget and, as such, is not

unduly high. At a similar point in time last year a sum of c.£1m had been written back.

Table 1: Overall spend against 2017/18 budget

	Grants budget	Grants spend	% spend of annual budget
Core 2017/18 Investing in Londoners grants budget			
Original Grants Budget	£15,000,000		
20th anniversary budget uplift	£1,000,000		
Write-Backs & Revocations in year to date	£480,470		
Other income	£51,000		
Carry forward 2016/17	£274,000		
Total Funds Available	£16,805,470		
Previous Committee meetings			
May 2017+		£1,773,300	11%
June 2017		£1,965,850	12%
July 2017		£2,270,330	14%
Sept 2017		£2,613,829	16%
Nov 2017		£3,273,010	19%
Sub-total approved spend		£11,896,319	71%
Remaining budget	£4,909,151		
Today's recommendations			
January 2018 - recommended grant spend		£1,969,995	12%
January 2018 - recommended non-grant spend*		£24,700	0%
Total spend recommended today		£1,994,695	12%
Total annual spend		£13,891,014	83%
Remaining budget	£2,914,456		17%

Summary			
Grants committed		£11,896,319	71%
Spend recommended		£1,994,695	12%
Balance remaining	£2,914,456		17%

+£108,000 of this is the budget that has been allocated to Strategic Review spend, carry forward from 2016/17

*This represents expenditure such as management costs of specific initiatives, evaluation activity or related research that is recommend for approval but will not be awarded as a grant to another charity

- The Trust is currently assessing Investing in Londoners applications, and Strategic Initiatives at a total value of £4,514,846. It would be fair to assume that approximately 55% of the grants requested would be eventually recommended.

Proposed use of remaining budget	
Value of submitted applications - under assessment	£4,008,846
Value of proposed strategic initiatives	£506,000
Total requests under assessment	£4,514,846

- Investing in Londoners has several strands and more detail is provided on spend per strand in appendix A.

7. In addition to the core Investing in Londoners budget, the Trust also manages 20th Anniversary funding carried forward since 2015-16, which is designated for use towards employability and infrastructure programmes. A carry-forward budget was agreed for both programmes for 2017/18.
8. Funds for the Anniversary Employability programme (i.e. Bridge to Work and Centre for Mental Health) have now been fully committed with no balance remaining, however as some of these commitments relate to fees and services, alongside the bursary scheme, some amounts will be formally allocated in future years over the 5-year life of this programme.

Anniversary programme: employability (20th anniversary budget uplift of 40%)			
	Budget	Spend	% spend of annual budget
Carry forward from previous years	£2,735,000		
2017/18 new budget	£2,000,000		
Total budget available	£4,735,000		
Spend at previous meetings in 2017/18			
May-17		£4,735,000	100%
Recommended spend today		£0	0%
Total spend		£4,735,000	100%
Remaining budget	£0		0%
Summary			
Spend committed		£4,735,000	100%
Spend recommended		£0	0%
Balance remaining	£0		0%

9. Your Infrastructure Support Anniversary programme had total available funds of £3,713,000. Of this, £2,830,900 is forecast to be committed in 2018/19 leaving a balance of £882,100 available for the current year 2017/18. Of this, £660,000 has been committed leaving a balance of £222,100 remaining, most of which will be reported to your March meeting as funds have recently been approved under delegated authority.

Anniversary programme: infrastructure support (20th anniversary budget uplift of 40%)			
	Budget	Spend	% spend of annual budget
Carry forward from previous years	£1,713,000		
2017/18 budget	£2,000,000		
2018/19 forecast commitment	(2,830,900)		
Total budget available	£882,100		
Spend at previous meetings in 2017/18			0%
Jul-17		£310,000	
Sep-17		£350,000	
Recommended grant spend today		£0	0%
Recommended non-grant spend today*		£0	
Total spend		£660,000	75%
Remaining budget	£222,100		25%
Summary			
Spend committed		£660,000	75%
Spend recommended		£0	0%
Balance remaining	£222,100		25%

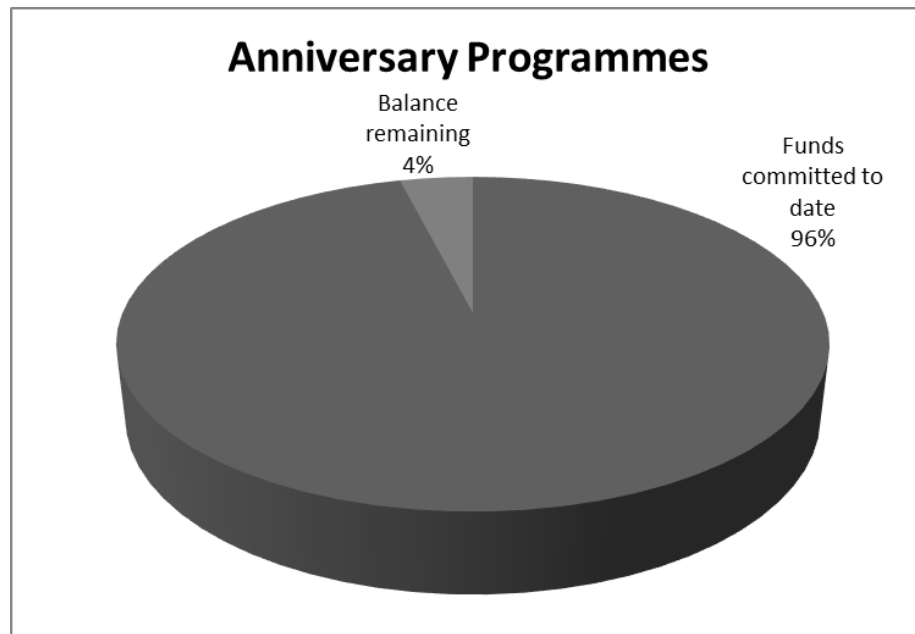
*This represents expenditure such as management costs, evaluation activity or related research that is recommend for approval but will not be awarded as a grant to another charity

10. The Trust has managed an annual grant award of £1,000,000 to The Prince's Trust since 2014. This now forms part of the 3-year commitment to be recommended for approval in March of this financial year.

Funding for Prince's Trust funding (agreed Oct 14)		
2017/18 budget	£3,000,000	
Recommended grant spend today	£0	
Summary		
Balance remaining in 2017/18	£3,000,000	100%

11. Spending progress against the 2017-18 grant allocation can be summarised thus:

	2017-18 allocation	Funds committed to date	Funds recommended today	Balance remaining
Investing in Londoners	£16,805,470	£11,896,319	£1,994,695	£2,914,456
Anniversary Programmes	£5,617,100	£5,395,000	£0	£222,100
Prince's Trust	£3,000,000	£0	£0	£3,000,000
	£25,422,570	£17,291,319	£1,994,695	£6,136,556



Appendix A – Detailed breakdown of Investing in Londoners' spend for 2017-18

Table 1 shows the grant awards you have made this financial year under Investing in Londoners and today's recommendations by programme.¹

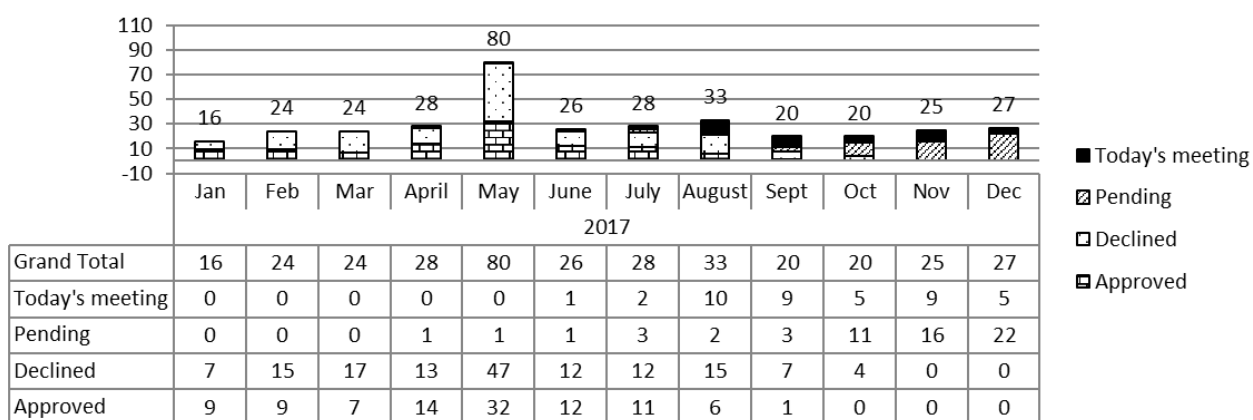
Table 1: Investing in Londoners awards and recommendations by programme

Fund/Program	Number of grants				Value of grants			
	Year to date	Today's meeting	Total	% total grants	Year to date	Today's meeting	Total	% total value
English for Speakers of Other Languages	4	2	6	3%	£219,900	£217,820	£437,720	3%
Improving Londoners' Mental Health	9	1	10	6%	£1,053,090	£100,000	£1,153,090	8%
Improving London's Environment	7	0	7	4%	£632,350	£0	£632,350	5%
Making London More Inclusive	13	4	17	9%	£1,503,760	£333,700	£1,837,460	13%
Making London Safer	8	0	8	4%	£951,300	£0	£951,300	7%
Older Londoners	17	3	20	11%	£1,585,600	£315,000	£1,900,600	14%
Reducing Poverty	12	3	15	8%	£1,270,340	£312,200	£1,582,540	11%
Resettlement & Rehabilitation of Offenders	4	0	4	2%	£370,300	£0	£370,300	3%
Stepping Stones	16	0	16	9%	£617,000	£0	£617,000	4%
Strengthening London's Voluntary Sector	13	0	13	7%	£1,560,844	£0	£1,560,844	11%
Strategic Initiatives	14	3	17	9%	£1,743,453	£565,000	£2,308,453	17%
Eco-audits	7	2	9	5%	£18,400	£5,200	£23,600	0%
Access Audits	5	0	5	3%	£10,530	£0	£10,530	0%
Exceptional Grants	20	14	34	19%	£214,840	£121,075	£335,915	2%
Non-grant spend	N/A	N/A	N/A	N/A	£144,612	£24,700	£169,312	1%
Grand total	149	32	181	100%	£11,896,319	£1,994,695	£13,891,014	100%

¹ Making London More Inclusive excludes access audits which are shown separately.

1. Chart 1 (below) shows the flow of applications received over the last year and action taken, allowing any seasonal variations to be seen. This excludes Strategic Initiatives as they are usually solicited rather than open programmes.

Chart 1: Applications received and action taken between 1st January and 31st December 2017



- Between 1st January and 31st December 2017, 351 applications were received for the Investing in Londoners programmes. Excluding the applications being considered at this meeting, 101 applications have been approved, 149 declined and 60 are pending. The spike in applications seen in May 2017 is due to the closing date for a round of the Stepping Stones Fund. Otherwise applications are fairly evenly spread across the year, which is comparable to previous years.
- There are 8 applications shown as pending and which were received prior to and including August. Most of these were incomplete when first received. Requests have been made for missing information but to no avail therefore these will be lapsed and reported to your next Committee.
- Officers are asking you to consider 59 applications at this meeting, as presented in the subsequent annexes and reports. Of these, 16 are recommended for a grant and 16 are reported as having been approved under the scheme of delegations. A further 18 are recommended for rejection, 8 applications have been withdrawn by applicants, and 1 has been lapsed. Finally, there is also one request for non grant spend which has been approved by delegated authority. Table 2 provides a summary.

Table 2: Action to be taken on applications today**Investing in Londoners**

Action to be taken	Number	Amount
Applications recommended for grant to Committee	16	£1,843,720
Funding approved by delegated authority up to £10,000 (to note)	16	£126,275
Funding approved by delegated authority from £10,001 - £25,000 (to note)	0	£0
Funding approved by delegated authority from £25,001 - £50,000 (to note)	0	£0
Applications recommended for rejection	18	n/a
Rejections approved by delegated authority (to note)	0	n/a
Withdrawn applications (to note)	8	n/a
Applications lapsed (to note)	1	n/a
Total Investing in Londoners applications	59	£1,969,995

Additional non-grant spend:

Funding approved by delegated authority from £10,001 - £25,000 (to note)	N/A	£24,700
--	-----	---------

Grants in Management

The total of grants currently under the on-going management of your Grants Officers is shown in Table 3. Prior to the approvals recommended for this Committee, the total sum for grants currently being managed is £29,458,332. Should the Committee approve the applications proposed at today's meeting, this balance will rise to £31,453,027

Table 3**Grant commitments under management as at 31st December 2017**

Table for 2017/18 year-to-date	£	£
Prior year grant commitments brought-forward as at 31 March 2017		27,600,000
Grant awarded in 2017/18	17,291,319	
Grant write-backs in 2017/18	<u>(480,470)</u>	
		16,810,849
Payments made in 2017/18 to Grantees		(14,952,517)
Current grant commitments as at 31st December 2017		<u>29,458,332</u>

INDEX OF GRANT RECOMMENDATIONS

	Ref No.	Organisation	Requested Amount	Recommended Amount
<u>Investing in Londoners</u>				
<u>Strategic Initiatives</u>				
a	14493	Federation of London Youth Clubs	£400,000	£400,000
b	14495	Bridge Renewal Trust	£105,005	£105,000
c	14362	Camden Giving	£60,000	£60,000
<i>Total Strategic Initiatives</i>			£565,005	£565,000
<u>English for Speakers of Other Languages</u>				
d	14191	Community Action For Refugees and Asylum Seekers	£84,518	£84,520
e	14319	High Trees Community Development Trust	£133,265	£133,300
<i>Total English for Speakers of Other Languages</i>			£217,783	£217,820
<u>Improving Londoners' Mental Health</u>				
f	14392	Helen Bamber Foundation	£100,000	£100,000
<i>Total Improving Londoners' Mental Health</i>			£100,000	£100,000
<u>Making London More Inclusive</u>				
g	14250	Ealing Mencap	£77,145	£77,200
h	14228	Eye Music Trust	£87,960	£87,900
i	14262	Millwall Community Trust	£102,550	£111,400
j	14334	Vital Xposure	£57,198	£57,200
<i>Total Making London More Inclusive</i>			£324,853	£333,700

Older Londoners

k	14245	Entelechy Arts Limited	£120,000	£120,000
l	14265	Irish Chaplaincy In Britain	£105,000	£105,000
m	14285	Spitalfields Music	£90,000	£90,000
<i>Total Older Londoners</i>			£315,000	£315,000

Reducing Poverty

n	14249	East European Resource Centre	£138,499	£110,300
o	14286	Homeless Action In Barnet Limited	£90,000	£90,000
p	14317	Positive East	£111,942	£111,900
<i>Total Reducing Poverty</i>			£340,441	£312,200

Grand Total for Investing in Londoners £1,863,082 £1,843,720

Committee	Dated:
City Bridge Trust	31st January 2018
Subject: Strategic Initiative – London Youth	Public
Report of: Chief Grants Officer	For Decision

Summary

This report recommends financial support for the Federation of London Youth Clubs (commonly known as London Youth) to provide a range of services throughout 2018 for and with its members.

Recommendation

Members are asked to:

- Agree a grant of £400,000 over one year for a range of activities for the benefit of voluntary managed youth organisations and their beneficiaries in London.

Main Report

Background

1. London Youth, a registered charity, is the membership body for voluntary managed youth organisations in the capital. It grew out of the Ragged Schools Movement of the 1880s and became a registered charity in 1962. Its current patron is HRH The Duke of Edinburgh, its president is Field Marshall the Lord Guthrie and its Chairman is Julian Beare (also a member of the Worshipful Company of Armourers and Brasiers).
2. London Youth has a long track record of delivering youth and community projects across London. As well as providing a range of support to other organisations, it also runs a series of front-line projects and services – all designed to meet its mission '*to support and challenge young people to be the best they can be*'. Its current membership comprises 300 diverse youth organisations (attended by over 27,000 young people a year) across every London borough. It also runs two activity/residential centres which together provided over 50,000 activity days last year.
3. The Trust has had a long and successful funding history with the charity. Most recent grants include £103,000 awarded in May 2015 to develop the capacity

of the youth sector to evidence and advocate for the value of its work; and a Strategic Initiative of £216,000 over three years (awarded March 2014) to enable the sector to be more inclusive of disabled young people. In January 2016 you awarded £279,000 to pilot the City Leaders project which trained and supported a cohort of disadvantaged young people to develop their leadership skills and to become young leaders.

4. Whilst the above grants have now finished (and all reporting has been of a good standard) the Trust continues to work in partnership with the charity in the implementation of the City & Guilds accredited *London Youth Quality Mark* scheme, which underpins the quality of service provided by London's individual youth clubs and organisations. This work has received a very positive external evaluation.

Current Position

5. Aside from the partnership on the Quality Mark scheme LY currently holds no grant from the Trust. In early 2017 it enquired if a considerable, core, sum over three years could be considered but, for a number of reasons, it was not possible for you to make that commitment. However - and in recognition of the important and unique position the charity holds - your officers are keen to ensure that the charity is able to deliver its core work and to a level of quality and engagement which is appropriate to its support for a sector severely affected by austerity and the subsequent reduction in available funding.
6. Your officer has met with the charity to fully and frankly determine where its funding needs are likely to be most acute over the course of 2018. The results of this are outlined in Appendix A to this report. In every component identified there will be a direct benefit to member organisations and subsequently to the many thousands of young people they work with.
7. London Youth's annual income over recent years has been typically c.£7m. It has worked hard to diversify income sources and has done especially well in recent years in engaging with and getting support from businesses and corporates. (The City Leaders programme, for example, has been supported by Morrisons, the supermarket chain.) Every potential and appropriate source is considered and Members can be assured that the charity is wholly committed to becoming as sustainable as possible. Nevertheless, there will always be a need for trust and charitable income to provide a foundation.

Proposals

8. If you were to agree a grant as recommended, for the purposes as outlined in Appendix A, you would enable London Youth to achieve a wide range of outcomes, including:
 - Growing the number of member organisations from 300 to 360, so that more can benefit from a wide range of support and direct services
 - Increasing the number of people benefiting from training on safeguarding; health and safety; risk assessment; and data protection

- Supporting more organisations to be better at impact measurement (and thereby becoming more attractive to funders and more responsive to young people's needs)
- Supporting members in fundraising and developing their sustainability
- Providing sports programmes for girls and for disabled young people
- Delivering a further programme of City Leaders

Financial Information

The reserves policy in 2015/16 was to hold six month's expenditure excluding capital expenditure and payments made on behalf of other funders. The 2015/16 accounts show free reserves held at the year-end considerably below this target due to a pension deficit of £452,650 against general funds of £620,916. In 2016/17 the charity sold some of its freehold properties at a profit of £4.97m (hence the increase in income that year). This was used to pay off the pension deficit (c.£500k); make a donation (£710k) to an associated charity (Joseph Levy Endowment Trust) by way of reimbursement of an earlier capital grant received from that trust; and for one-off costs incurred in that year. £2,550k of the funds remaining from the asset sale have been designated for specific activities (ie a digital transformation programme and a development fund to be used for long term change projects) with the balance increasing the amount of free unrestricted reserves to a level closer to the policy. In 2016/17 the charity amended its reserves policy from a desire to hold 6 months' free unrestricted reserves to hold c.3 months' worth – equivalent to c£1.6m in that year. This amendment was on the basis of the organisation no longer having significant pension liabilities as well as now holding sufficient designated funds to support its developmental functions.

Year end as at 31 August	2016 Audited Accounts £	2017 Draft £	2018 Forecast £
Income & expenditure:			
Income	6,951,689	11,753,381	7,521,190
- % of income confirmed as at 15/12/17	n/a	n/a	76%
Expenditure	(6,976,366)	(8,093,028)	(7,461,506)
Total surplus/(deficit)	(24,677)	3,660,353	59,684
Split between:			
- Restricted surplus/(deficit)	24,965	(54,962)	0
- Unrestricted surplus/(deficit)	(154,788)	3,643,565	59,684
- Permanent endowment gain	105,146	71,750	0
	(24,677)	3,660,353	59,684
Cost of Raising Funds	212,771	212,954	258,377
- % of income	3.1%	1.8%	3.4%
Operating expenditure (unrestricted funds)	3,823,715	4,825,391	4,069,763
Free unrestricted reserves:			
Free unrestricted reserves held at year end	168,266	1,733,788	1,793,472
No of months of operating expenditure	0.5	4.3	5.3
Reserves policy target	2,800,000	1,800,000	1,356,588
No of months of operating expenditure	8.8	4.0	4.0
Free reserves over/(under) target	(2,631,734)	133,788	436,884

Conclusion

9. London Youth is an important and highly regarded infrastructure body for hundreds of youth organisations across London and the many thousands of young people whose lives are enriched by them. Non-statutory services for young people have been greatly affected by austerity cuts and continue to be under threat. The sector itself needs to maintain what it does well and to improve, where possible, its ability to provide and advocate for the needs of young people. London Youth is a key organisation in enabling this and has set itself a series of challenging but appropriate targets for the year ahead. A grant as advised is recommended.

Ciaran Rafferty

Principal Grants Officer

T: 020 7332 3186

E: Ciaran.rafferty@cityoflondon.gov.uk

Request for CBT support in 17-18 summary

Theme	Specific area	Amount	Deliverables
1. Core Membership Development (£131,222)	Investing in core membership development team	£106,222	Grow membership from 307 to 362 (Aug 18) Grow total Quality Marks awarded to 119 (Aug 18) Roll out tailored account management for members Deliver at least 4 specialist networks and communities of practise (including marketing support so young people aware of offer)
	Safety and safeguarding	£15,000	Develop digital portal and online service for members Ensure members have access to a range of tailored safety and safeguarding support; and free designated safety and safeguarding officer training
	Resilience support	£10,000	Support for income diversification and social investment workshops Expert GDPR consultancy for members
2. Learning and innovation (£114,805)	Tailored impact measurement support	£45,000	Introductory and intermediate impact workshops for members; one-to-one impact clinics; signposting to other impact resources Delivering annual research project focused on emerging need e.g. in 17-18 youth organisations role in community integration
	Research, development and new funding	£69,805	Supporting members to innovate through Development Grants Investment in LY fundraising for: new programme delivery with members; diversifying income to safeguard delivery of 17-20 strategy
3. Programme support (£153,973)	Sport	£40,000	Contribution towards sports development programme specifically towards specialist sessions for girls and young women, and disabled young people (NB topping up major investment in programme from Sport England)
	City Leaders	£113,973	Further investment in successful City Leaders programme with 270 young people from 30 member organisations (NB we are looking to grow corporate match funding year on year)
TOTAL		£400,000	

Summary Assessment of Strategic Initiative for Committee Decision
(Use: Y/N/Potentially or N/A where relevant)

FILTERS	
<i>Will The pro-active grant:</i>	
Further the Trust's Vision and Mission (a fairer London & tackling disadvantage)?	Y
Support work within one of existing Investing in Londoners programmes (IIL)?	Y
Or, meet a clear need that has arisen since(IIL) were agreed?	
Have the potential for impact beyond that of an individual reactive grant or number of individual grants?	Y
Be affordable within the agreed annual budget (from the Trust alone or in combination with other funders) and, looking forward, leave sufficient budget to meet anticipated pro-active grants for the remainder of the financial year?	Y
Be made to an organisation(s) that conforms to the Trust's eligibility criteria and has the capacity and expertise to deliver the work?	Y

PRIORITISATION GUIDANCE	
Evidence	
Is there external and/or internal research and information that supports the need for the proposed grant?	Y
Is there external and/or internal research and information that indicates the approach proposed in the grant will be successful?	n/a
Is there evidence that indicates the work will be hard to fund from other sources?	Y
Impact	
Will the grant tackle a root cause(s), or positively influence policy or practice?	Y
Will the work/approach funded be replicable?	Y
Does the grant provide an opportunity to strengthen Civil Society in London?	Y
Is the work sustainable beyond the period of the grant?	Only with additional funding
Can the impact of the work be measured through evaluation?	Y

MEETING 31/01/2018

Ref: 14495

ASSESSMENT CATEGORY - Strategic Initiative

Bridge Renewal Trust

Adv: Jenny Field

Amount requested: £105,005

Base: Haringey

Benefit: Haringey

Amount recommended: £105,000

The Applicant

Bridge Renewal Trust (BRT) grew out of a regeneration initiative in South Tottenham. It manages two community buildings which provide affordable accommodation for a number of local groups and a steady income stream for the charity. It works with diverse and marginalised communities, delivering a range of community-based services across Haringey. It recently became LB Haringey's strategic partner for the voluntary and community sector in the borough and is contracted to provide a range of capacity building services. It also hosts Haringey Volunteer Centre. Another key area of activity is its work to reduce health inequalities by encouraging people to make healthy lifestyle choices; to work collaboratively and in partnership with others in projects to enhance people's well-being; and to ensure people can access the right balance of medical help and healthy living support to maintain good health.

The Application

Following consultation with key stakeholders, it is proposed to establish a place-based giving scheme. Stakeholders from the voluntary and community sector support BRT being the vehicle for this initiative. It has also held a consultation meeting with local businesses, with the support of Linklaters LLP and London's Giving, which brought together 8 key business stakeholders together. There was strong interest in taking forward a strategic approach to giving in Haringey. As a follow-up, a CEO's dinner will be organised in January 2018, to progress the partnership, including setting up a Haringey Giving Business Forum. Linklaters LLP have already given an early indication that it would be willing to provide financial support of around £30,000 per annum and to sit on the Haringey Giving Board.

BRT wish to appoint a Director to drive forward Haringey Giving. Having consulted other local giving schemes and London's Giving, it is felt this should be at a sufficiently senior level to attract candidates with suitable high level skills to establish the scheme, build relationships and with high level project management and income generation experience.

The Recommendation

BRT has a strong track record in Haringey, a borough which has less success in attracting funding from the Trust than some others, relative to its levels of deprivation. BRT is a respected organisation and is highly committed to being an active member of the London's Giving Network and to share its learning with others. Funding from the Trust will enable £10,000 per annum to be leveraged from the local authority towards this proposal.

£105,000 over two years (£56,700; £48,300) towards the salary of a f/t Director for Haringey Giving, as part of the London's Giving network of place-based giving schemes.

Funding History

In addition to the grant shown in the table below, £25,000 out of a grant of £100,000 over two years, originally awarded to Haringey Association of Voluntary Organisations (HAVCO) towards Haringey Volunteer Centre, was transferred to BRT when it took it over, following the closure of HAVCO. This covered the period 1st January – 30th June 2017 and has been satisfactorily monitored.

Meeting Date	Decision
28/01/2015	£72,900 over three years (£24,500; £24,000; £24,400) towards a food growing, cookery and family well-being programme.

Background and detail of proposal

Haringey is one of the most deprived local authorities in the country, and the 6th most deprived borough in London. It is proposed that Haringey Giving will bring together Haringey's residents, community and voluntary organisations, businesses, funders and other key stakeholders, to raise funds and engage volunteers to address local good causes and support charities in Haringey. BRT has particularly looked to both Islington and Camden Giving for advice and support (as well as the London's Giving team) so that it can hit the ground running and to ensure that it uses its development time to best effect. It recognises that new approaches are needed to encourage greater local giving and high-profile collaboration of significant scale to tackle entrenched inequalities in Haringey. The fact that it already has the support of the local authority and business community as well as local residents and community groups stands it in good stead for a successful launch.

Financial Information

BRT does not currently show its Cost of Raising Funds in its accounts and so this figure is not shown in the 2016-17 column in the table below. BRT's Chief Executive is the organisation's main fundraiser and estimates, on the basis of the proportion of his time, that the cost is between £9,000 and £15,000 per annum. This is an average of £12,000 per annum which is the figure used in the table for 2017-18 and 2018-19.

BRT aims to hold 6 months' worth of operational costs in free reserves. From the table below, you will note that its free reserves are below this target, although given that they are around 3 months' worth of operational costs, this is not a matter of major concern. BRT plans to build free reserves by increasing rental income derived from the community buildings it manages.

The 2018/19 budget includes the direct cost of the proposed post of Director of Haringey Giving, that is the subject of the proposal before you, as income and expenditure of £66,700. However, it does not include any additional funding that may be raised through the Haringey Giving Initiative.

Year end as at 31 March	2017 Audited Accounts £	2018 Forecast £	2019 Budget £
Income & expenditure:			
Income	990,632	1,115,135	1,238,160
- % of income confirmed as at 19/12/2017	n/a	100.00%	85%
Expenditure	(923,111)	(1,091,343)	(1,204,886)
Total surplus/(deficit)	67,521	23,792	33,274
Split between:			
- Restricted surplus/(deficit)	1,796	2,500	1,500
- Unrestricted surplus/(deficit)	65,725	21,292	31,774
	67,521	23,792	33,274
Cost of Raising Funds	N/A	12,000	12,000
- % of income		1.1%	1.0%
Operating expenditure (unrestricted funds)	845,953	1,005,844	1,028,035
Free unrestricted reserves:			
Free unrestricted reserves held at year end	221,700	242,992	274,766
No of months of operating expenditure	3.1	2.9	3.2
Reserves policy target	422,977	502,922	514,018
No of months of operating expenditure	6.0	6.0	6.0
Free reserves over/(under) target	(201,277)	(259,930)	(239,252)

Summary Assessment of Strategic Initiative for Committee Decision
(Use: Y/N/Potentially or N/A where relevant)

FILTERS	
<i>Will The pro-active grant:</i>	
Further the Trust's Vision and Mission (a fairer London & tackling disadvantage)?	Y
Support work within one of existing Investing in Londoners programmes (IiL)?	N
Or, meet a clear need that has arisen since(IiL) were agreed?	Y
Have the potential for impact beyond that of an individual reactive grant or number of individual grants?	Y
Be affordable within the agreed annual budget (from the Trust alone or in combination with other funders) and, looking forward, leave sufficient budget to meet anticipated pro-active grants for the remainder of the financial year?	Y
Be made to an organisation(s) that conforms to the Trust's eligibility criteria and has the capacity and expertise to deliver the work?	Y

PRIORITISATION GUIDANCE	
Evidence	
Is there external and/or internal research and information that supports the need for the proposed grant?	Y
Is there external and/or internal research and information that indicates the approach proposed in the grant will be successful?	Y
Is there evidence that indicates the work will be hard to fund from other sources?	Y
Impact	
Will the grant tackle a root cause(s), or positively influence policy or practice?	Y
Will the work/approach funded be replicable?	Y
Does the grant provide an opportunity to strengthen Civil Society in London?	Y
Is the work sustainable beyond the period of the grant?	Y
Can the impact of the work be measured through evaluation?	Y

MEETING 31/01/2018

Ref: 14362

ASSESSMENT CATEGORY – Strategic Initiative

Camden Giving

Adv: Jenny Field

Base: Camden

Amount requested: £60,000

Benefit: Camden

Amount recommended: £60,000

The Applicant

Originally hosted by Voluntary Action Camden (VAC, the council for voluntary service in the LB Camden), Camden Giving (CG) was launched in April 2017 as part of the London's Giving movement. You approved a grant of £49,900 towards its development in November 2016, the grant being received by VAC. CG registered as a charitable incorporated organisation (CIO) in August 2017.

The Application

CG has been allocated Section 106 money attached to the re-development of Kings Cross of £700,000 to be committed by April 2020. This has enabled it to establish its KX Fund for local groups. In addition, it has been allocated HS2 funding of £3.2m to distribute in grants by October 2019 to local community groups impacted by this development. It also receives funding from these sources to support its core costs. Funding is requested from CBT to enable a new post to be established, that of a Partnership Manager, from April 2018, to enable CG to develop strong relationships with local businesses; to use these relationships to help build the resilience and capacity of small community organisations in CG; and to ensure that the resources that CG already has are meeting their potential.

The Recommendation

Camden Giving is an active member of the London's Giving network and has got off to a rapid but good start. It is committed to sharing its learning with the network and is one of the case studies in *A Place to Give*, the publication launched in July 2017 which shares the learning from London's Giving. CG recognises that its dependency on its current two sources of funding is short-term and it needs a diverse funding base to be sustainable. It will take time to develop meaningful *funding* relationships with business but in the shorter term it hopes to develop a brokerage of skills from business to support local groups, as well as offering training to corporate volunteers. It is hoped the post will be self-financing by April 2020. Six local businesses have already said they would like to take part in the proposed project, with a further nine showing strong interest. However, CG currently lacks the capacity to build and develop these relationships or to find new businesses. CG has applied to local businesses for a contribution towards this project in year one and will make applications in Year 2, the recommendation is therefore conditional on the required balance being raised. In addition, as a new charity, CG has yet to develop a reserves policy and its free reserves are very low. The recommended grant is therefore conditional on satisfactory quarterly management accounts and a satisfactory reserves policy being in place.

£60,000 over two years (2 x £30,000) towards the salary of a f/t Relationship Manager on condition that the required balance can be raised, satisfactory

quarterly management accounts and that a satisfactory reserves policy is in place.

Funding History

Meeting Date	Decision
October 2016	£49,900 over one year towards the salary and associate running costs of a Director for Camden Giving

Background and detail of proposal

To date, Camden Giving has awarded grants from the KX Fund to 21 organisations totalling with £80,000 with another round totalling £60,000 about to be announced. HS2 funds are due to be launched in April 2018. In addition, it has also developed relationships with some local businesses who provide skill-based volunteering for some of those organisations funded by Camden Giving. The proposed project and postholder will build on this success. CG has also worked with NCVO to put an impact measurement framework in place in order to measure its impact on individuals, communities and businesses who support CG. The majority of the projects that CG supports are small organisations with an income of less than £250,000 pa. They would benefit in different ways from business support but CG currently lacks the capacity to do more brokerage. In the longer term, it is hoped to build on the relationships with business that will be established over the next two years, and to secure funding, as well as time and talent but this will take time.

Financial Information

As a newly constituted CIO, CG does not have previous accounts to show. The Forecast figures in the table are for the 6 months to 31st March 2018. This is because until it received its CIO status in August 2017, it was hosted by VAC, which received funding on CG's behalf. It is early days in the development of CG and it is currently in the process of developing a reserves policy and a plan for how to build free reserves. This fact is reflected in the conditions attached to the grant recommendation.

Forecast income for 2017/18 comprises Section 106 funding of £79,500 towards its administration and running costs and £86,000 for grants, the latter due to be committed by January 2018. The budget for 2018/19, includes Section 106 and HS2 funding of £175,000 for administration costs and £172,000 Section 106 funding for grants due to be committed by December 2018; together with £1,575,000 HS2 funding for grants, due to be committed by November 2018. It is anticipated that similar sums from these sources will be paid in 2019/20.

Year end as at 31 March	2018	2019
	6 months Forecast	Budget
	£	£
Income & expenditure:		
Income	165,500	1,992,000
- % of Income confirmed as at 09/01/2018	100%	96%
Expenditure	(155,181)	(1,942,942)
Total surplus/(deficit)	10,319	49,058
Split between:		
- Restricted surplus/(deficit)	10,319	48,058
- Unrestricted surplus/(deficit)	0	1,000
	10,319	49,058
Cost of Raising Funds	0	2,000
- % of income	0.0%	0.1%
Operating expenditure	0	22,000
Free unrestricted reserves:		
Free unrestricted reserves held at year end	0	1,000
No of months of operating expenditure	n/a	n/a

Summary Assessment of Strategic Initiative for Committee Decision
(Use: Y/N/Potentially or N/A where relevant)

FILTERS	
<i>Will The pro-active grant:</i>	
Further the Trust's Vision and Mission (a fairer London & tackling disadvantage)?	Y
Support work within one of existing Investing in Londoners programmes (IiL)?	N
Or, meet a clear need that has arisen since(IiL) were agreed?	Y
Have the potential for impact beyond that of an individual reactive grant or number of individual grants?	Y
Be affordable within the agreed annual budget (from the Trust alone or in combination with other funders) and, looking forward, leave sufficient budget to meet anticipated pro-active grants for the remainder of the financial year?	Y
Be made to an organisation(s) that conforms to the Trust's eligibility criteria and has the capacity and expertise to deliver the work?	Y

PRIORITISATION GUIDANCE	
Evidence	
Is there external and/or internal research and information that supports the need for the proposed grant?	Y
Is there external and/or internal research and information that indicates the approach proposed in the grant will be successful?	Y
Is there evidence that indicates the work will be hard to fund from other sources?	Y
Impact	
Will the grant tackle a root cause(s), or positively influence policy or practice?	Y
Will the work/approach funded be replicable?	Y
Does the grant provide an opportunity to strengthen Civil Society in London?	Y
Is the work sustainable beyond the period of the grant?	Y
Can the impact of the work be measured through evaluation?	Y

MEETING 31/01/2018

Ref: 14191

ASSESSMENT CATEGORY - English for Speakers of Other Languages

Community Action For Refugees and Asylum Seekers

Adv: Geraldine Page

Amount requested: £84,520

Base: Wandsworth

Benefit: Croydon

Amount recommended: £84,520

The Applicant

Community Action for Refugees and Asylum Seekers (CARAS) is a community outreach (registered) charity based in Tooting that offers support and advice to people of refugee/asylum seeking background to enable them to overcome barriers that prevent access to rights, entitlements, opportunities and a good quality of life. The types of services they provide include: ESOL classes for women and young people; one to one individual support with people experiencing difficulty or transition; advocacy support and a range of bespoke teaching and training sessions on issues affecting people of refugee background.

The Application

CARAS is requesting funding to provide ESOL classes for 210 women and men of refugee background over three years. These classes will be attended by adults who are unable to access college courses due to social isolation, a lack of appropriate locations within reach, childcare needs, and factors relating to their forced displacement. CARAS classes support refugee adults into mainstream ESOL provision where possible. The charity will provide one 2-hour ESOL class per week for mixed group of adult refugees, with creche; and one 2-hour ESOL class per week for women refugees, with creche. The majority of classes will be pre-entry with some Level 1 and Level 2.

The Recommendation

CARAS is highly regarded within the community it serves for delivering high quality services for people of refugee and asylum-seeking background and mobilising its team of 100 volunteers. It has a range of group activities that support people of all ages to develop their English skills, access services and opportunities, build supportive social networks and to feel welcomed. CARAS works with individuals to make sure that people get the specific support that matches their situation no matter how complex. The project is well planned and a good fit with your outcomes for the English for speakers of other languages programme. Full funding is recommended:

£84,520 over 3 years (£27,520; £27,780; £29,220) towards the salary costs of the Project Coordinator (2.5 days per week) and associated running costs of the ESOL programme.

Background and detail of proposal

CARAS is based in Tooting, close to London's asylum processing hub in Croydon. There are very few entry level classes with creche facilities available for adult

refugees and asylum seekers, which is vital to enabling many women to participate in classes. Many people arrive with little or no English and have to wait many weeks or months to access school or college places. Many refugee women locally are very isolated with limited opportunities to develop their English skills and few classes which are accessible to them. There is also a high level of illiteracy amongst CARAS beneficiaries which makes acquiring English in formal settings particularly difficult. A recent mapping exercise of local provision showed cuts to ESOL courses at the local colleges and there are very few entry level classes available locally for adult asylum seekers. The project coordinator is CELTA qualified and leads a team of qualified ESOL volunteer teachers who design and teach the lessons. Each qualified teacher will be supported by additional volunteers, ensuring that learners can have one-to-one support when necessary. This method works well for people who need additional encouragement to participate, and especially for those who have never had any education before. However, every session is led a qualified ESOL teacher, ensuring a high quality of teaching throughout.

Financial Information

CARAS are now in the second year of a three-year major capacity building initiative which is intended to significantly increase the organisation's resilience and flexibility. The first year was dedicated to increasing unrestricted revenue. This has allowed it to meet its new reserves policy for the first time and it plans to revise it to include a slightly larger reserve in the future. CARAS's aim is a small annual growth to allow it to continue to meet its commitments, develop its governance, and refine its practice to ensure it is meeting the needs of its beneficiaries. By the end of the three years, CARAS hope that its increased unrestricted revenue will be adequate to fund its core salaries without the need for further restricted grant funding. In the longer term it plans to cover all its essential costs through unrestricted funds, thereby ensuring stability.

Year end as at 31 August	2016 Examined Accounts £	2017 Draft £	2018 Budget £
Income & expenditure:			
Income	240,745	243,900	249,000
- % of income confirmed as at 28/02/2017	n/a	100%	67%
Expenditure	(183,019)	(215,415)	(221,424)
Total surplus/(deficit)	57,726	28,485	27,576
Split between:			
- Restricted surplus/(deficit)	46,245	(1,662)	1,051
- Unrestricted surplus/(deficit)	11,481	30,147	26,525
	57,726	28,485	27,576
Cost of Raising Funds	398	24,800	25,800
- % of Income	0.2%	10.2%	10.4%
Operating expenditure (unrestricted funds)	42,546	21,763	33,475
Free unrestricted reserves:			
Free unrestricted reserves held at year end	15,741	45,888	72,413
No of months of operating expenditure	4.4	25.3	26.0
Reserves policy target	53,142	53,142	53,142
No of months of operating expenditure	15.0	29.3	19.1
Free reserves over/(under) target	(37,401)	(7,254)	19,271

MEETING: 31/01/2018

Ref: 14319

ASSESSMENT CATEGORY - English for Speakers of Other Languages

High Trees Community Development Trust

Adv: Shegufta Rahman

Base: Lambeth

Amount requested: £133,265

Benefit: Lambeth

Amount recommended: £133,300

The Applicant

High Trees Community Development Trust (HTCDT) was born out of the local community almost 20 years ago when local residents campaigned to save the old library based in Tulse Hill, turning it into a Community Development Trust. The charity's vision is to ensure individuals have increased skills and stronger voice for life and work and to build active, resilient communities by providing higher level training, volunteering opportunities, employment and community action.

The Application

The charity is seeking funding for its new Strength in Words project, which will deliver ESOL for community involvement. Building on the strength of its ESOL delivery, as well as other training courses to date, HTCDT will target disadvantaged Lambeth residents who have English skills below Entry Level 3.

The Recommendation

HTCDT is seeking funding for its Strength in Words project. The charity's integral role in the local community as well as its strong track record in delivering ESOL training has it well positioned to engage significant numbers in this project. One objective is to encourage residents to take an active role in their local community through representation on tenants' associations and other local decision-making bodies.

£133,300 over three years (£43,800, £44,400, £45,100) towards the cost of a Project Coordinator (2 dpw), Lead ESOL Tutor (12 hpw), Assistant ESOL Tutor (8 hpw), and associated project costs.

Funding History

Meeting Date	Decision
15/06/2017 (S/Stones)	Declined as proposed work was judged to be at very early stage, and would be some time before social investment would be considered.
22/09/2016 (S/Stones)	Declined as proposal was judged not to fit with priorities for Stepping Stones.
14/02/2008	Declined as applicant was already holding a grant.

Background and detail of proposal

The charity specialises in the delivery of contextualised ESOL, functional skills, personal growth and community development courses. The curriculum offer varies year on year based on local trend and needs. An Equalities Commission report published by Lambeth Council in June 2017 highlights types of inequality faced by migrants in Lambeth. Economically and socially disadvantaged groups are less likely to participate in public life. Often these groups have less voice and influence and are also less likely to experience the well-evidenced benefits of participation, particularly

on health and wellbeing. There is a recognised and significant democratic deficit for BAMER groups at all levels either in direct representation or involvement within localised decision making.

The Strength in Words project will deliver four main activities: ESOL classes, Conversation Clubs, Learning Trips, and Community Volunteering. Whilst the primary focus of the ESOL classes will be to improve language skills, the contents of the courses will be contextualised to encourage community involvement, e.g. how to access your local library or GP surgery. Conversation Clubs are facilitated by an ESOL tutor, designed to be participant-centred and led by the needs and interests of the participants. Examples of activities include understanding the school application system, and applying for benefits online. The Learning Trips will provide practical knowledge and confidence to access the many free services and cultural activities available across Lambeth and surrounding boroughs. Finally, Community Volunteering offers opportunities to improve involvement and representation in community life.

Financial Information

In 2015 the charity underwent an organisational restructure which contributed to the deficit in 2016. Since then, there has been an increase in staffing costs due to the implementation of a Senior Leadership team to lead on the creation and implementation of a new business plan to support income diversification to support sustainability and build reserves from 2017 onwards.

Cost of raising funds has been reported as nil for 2016 and 2017 as the relevant costs had not been allocated to this category of spend, but will be captured for 2018 onwards. 2016 audited accounts stated the reserves target of three months operating expenditure as £120,000. HTCDT confirms this was an error based on total operating expenditure, including restricted funds, and the actual figure should have been £37,812. A forecast for 2018/19 has been provided which shows surplus in both restricted and unrestricted funds, and further building of reserves.

Year end as at 31 March	2016 Audited Accounts £	2017 Draft £	2018 Budget £
Income & expenditure:			
Income	544,317	686,935	732,834
- % of Income confirmed as at 27/11/2017	n/a	100%	74%
Expenditure	(589,860)	(703,965)	(704,504)
Total surplus/(deficit)	(45,543)	(17,030)	28,330
Split between:			
- Restricted surplus/(deficit)	0	0	0
- Unrestricted surplus/(deficit)	(45,543)	(17,030)	28,330
	(45,543)	(17,030)	28,330
Cost of Raising Funds	n/a	n/a	20,416
- % of Income	n/a	n/a	2.8%
Operating expenditure (unrestricted funds)	151,246	111,544	72,281
Free unrestricted reserves:			
Free unrestricted reserves held at year end	29,088	12,058	40,388
No of months of operating expenditure	2.3	1.3	6.7
Reserves policy target	120,000	27,886	18,070
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(90,912)	(15,828)	22,318

MEETING: 31/1/2018

Ref: 14392

ASSESSMENT CATEGORY - Improving Londoners' Mental Health

Helen Bamber Foundation

Adv: Kate Moralee

Base: Camden

Amount requested: £100,000

Benefit: London-wide

Amount recommended: £100,000

The Applicant

The Helen Bamber Foundation (HBF) is a charity based in London and was founded in 2005. The charity aims to support survivors of extreme human cruelty and human trafficking to achieve sustained recovery, rebuild their lives and integrate and thrive in their communities. HBF is recognised as a specialist in this arena and is the only organisation focussing on delivering NICE-guideline compliant, evidence-based, treatments for trauma survivors of extreme cruelty.

The Application

In January 2015 you awarded HBF £150,000 towards the salary and related costs of the charity's Head of Therapies post to provide specialist integrated care to improve and sustain the mental health, safety, and well-being of refugees and asylum seekers who have experienced trauma (including trafficking). This application requests continuation funding towards the salary and related costs of the charity's Head of Therapies post. This post leads on the development and implementation of a three-stage recovery service providing specialist integrated care to support survivors' recovery. This post will also lead on providing evidence to demonstrate the effectiveness of the model, dissemination of the evidence and ensuring the evidence is used to inform the policy environment.

The Recommendation

HBF has developed considerable experience in therapeutic interventions supporting individuals experiencing enduring trauma. It has pioneered a model of three stage approach to provision of support. Although it has demonstrated the effectiveness of the therapeutic interventions (Stage 2) it has recently developed and refined its client pathway. The proposal integrates research and evaluation of the pathway to demonstrate the effectiveness of the approach. This evidence and model can then be shared with other providers of services to those experiencing prolonged trauma and in the policy environment to shape policy. The request meets your criteria for consideration for a further two years' support as the work is unique, strategic and of benefit London-wide.

£100,000 over two further and final years (2 x £50,000) towards the f/t salary of the Head Therapist and associated costs for the delivery, evaluation and dissemination of the three-stage process to recovery for individuals in London exposed to enduring trauma.

Funding History

Meeting Date	Decision
28/01/2015	PROJECT DESCRIPTION £150,000 over three years (3 x £50,000) towards the salary and related costs of the organisation's Head of Therapies post.

21/01/2010	£12,000 (£7,000, £5,000) towards the cost of a Creative Arts Programme involving traumatised London refugees in a musical performance.
------------	--

Background and detail of proposal

The psychological impact of prolonged periods of traumatic violence, exploitation and torture is profound and has an impact on multiple levels. Survivors suffer complex trauma induced conditions including flashbacks, disassociation, panic attacks, hypervigilance, hypo vigilance, shame, guilt and anxiety. Survivors experience reduced capacity for autonomy and their personal safety continues to be at immediate and continued risk. The journey to freedom and safety, including negotiating and navigating the refugee and asylum seeker systems reinforce and retraumatise individuals.

HBF has a wealth of experience and expertise of delivering trauma focussed therapy, which supports individuals to come to terms with their traumatic experiences. Over the last three years HBF has developed a better understanding of the recovery journey and has recently introduced two other clear and defined stages, (stabilisation stage 1 and integration stage 3) into the recovery journey. This now presents a clear and defined pathway for individuals and moving through the three stages supports individuals to full recovery to become thriving members of their new communities.

This proposal will build the research and evidence to demonstrate the differences made by each stage of the recovery journey. The aim is to demonstrate that the addition of stages one and three are significantly transformative for the client group. The evidence will be shared through reports in clinical and medical journals, as well as through the various forums and networks of which it is a member across London. Training will be delivered to the voluntary and health sector with the aim being that the model be adopted and integrated into other services.

HBF contributes to the national and international recognition of human trafficking and contributed to Trafficking Care Standards which have been adopted in all contracts providing support to adult victims of modern day slavery in the UK. HBF will continue to contribute new evidence in this arena to improve standards and influence policy.

Financial Information

HBF has moved from organisational annual deficits to surplus due to the professionalisation of the fundraising approach in 2015. This has had a significant impact on the organisation in terms of raising income, diversifying income streams and in driving an organisational restructure and identifying economies to improve overall efficiency.

Year end as at 31st December	2016 Audited Accounts £	2017 Forecast £	2018 Forecast £
Income & expenditure:			
Income	1,068,816	1,396,526	1,444,161
- % of Income confirmed @ 15/12/17	n/a	n/a	41%
Expenditure	(1,112,364)	(1,235,076)	(1,428,348)
Total surplus/(deficit)	(43,548)	161,450	15,813
Split between:			
- Restricted surplus/(deficit)	24,400	7,491	14,335
- Unrestricted surplus/(deficit)	(67,948)	153,959	1,478
	(43,548)	161,450	15,813
Cost of Raising Funds	191,195	188,000	188,000
- % of Income	17.9%	13.5%	13.0%
Operating expenditure (unrestricted funds)	840,748	826,479	1,146,190
Free unrestricted reserves:			
Free unrestricted reserves held at year end	526,334	680,293	681,771
No of months of operating expenditure	7.5	9.9	7.1
Reserves policy target	210,187	206,620	361,040
No of months of operating expenditure	3.0	3.0	3.8
Free reserves over/(under) target	316,147	473,673	320,731

MEETING 31/01/2018

Ref: 14250

ASSESSMENT CATEGORY - Making London More Inclusive

Ealing Mencap

Adv: Kate Moralee

Base: Ealing

Amount requested: £77,145

Benefit: Ealing

Amount recommended: £77,200

The Applicant

Established in 1965 Ealing Mencap provides a range of services to people (and their carers) with a learning disability; autistic spectrum conditions; or sensory impairments. It is a registered charity and is currently the lead agent of the consortium delivering the Ealing Specialist Advice Service (ESAS) to vulnerable adults in the borough.

The Application

The Trust is asked to support a p/t Transport and Travel Advice Caseworker, plus associated costs to provide an empowering and preventative service for vulnerable people. The worker will assist individuals in completing forms and contesting incorrect decisions, and work either at a central location or alternative place of choice and accessibility. It is envisaged that 280 travel inquiries will be solved each year, enabling more people to live independently, thus reducing social isolation.

The Recommendation

Ealing Mencap is well placed to deliver this service with over 50 years' experience of delivering services to vulnerable adults. The organisation is well managed and embedded in the local community. The project has been informed by the increase in requests for support to complete application forms for travel and transport received via ESAS. The proposal adopts a preventative approach, supporting and enabling people to access technology, understand the process and complete forms online. Your officer recommends that funding be released on receipt of satisfactory quarterly management accounts whilst the organisation oversees a return to a breakeven position in its budget for 2018/19.

£77,200 over 3 years (£26,100, £25,600, £25,500) for a p/t (3 days per week) Travel and Transport Advice caseworker and associated project costs, with funding released on receipt of satisfactory quarterly management accounts.

Funding History

Meeting Date	Decision
30/06/2011	£179,100 over three years (£62,800; £57,500; £58,800) towards a project supporting young people with learning disabilities through the transition to adulthood in Ealing, Harrow and Brent.

Background and detail of proposal

Ealing Mencap has proposed this service in response to an increase in demand through its general advice service and to the digitalisation of the Transport and Travel application process by Ealing Council. Many vulnerable people eligible for support with transport and mobility (elderly, people with mental capacity issues and disabilities) have difficulty accessing or using the internet or have difficulty understanding information.

Travel and Transport inquiries to the generic advice line are considered lower priority than welfare benefits or housing inquiries, due to deadlines for appeals, evictions and possession orders of the latter. This results in long waiting times for travel and transport enquiries, which in turn reduce the mobility options of vulnerable people and increases their isolation. The introduction of Universal Credit in the borough from April 2018 and the closure of Southall job centre is predicted to further increase pressure on the existing advice service.

A dedicated Transport and Travel caseworker will be able to provide specialist knowledge of different schemes available; allocate quality time to supporting individuals to navigate systems and to complete their own applications resulting in a more efficient and faster service to clients. The service will be provided three days per week from either the Shopmobility site, the Lido advice centre site, or home visits. Referrals will be received from ESAS, GP's, social workers, occupational therapists, carers centres, other generalist advice services and self-referrals.

Financial Information

The organisation has recently used some of its unrestricted reserves for redundancy payments when funding for a project funded by restricted income ended. It has recently secured a £35,000 sustainability grant from Ealing Council to strengthen volunteering, broaden its remit, explore delivering complementary services and diversifying income sources. Although the 2017/18 and 2018/19 budgets continue to predict an operational deficit the charity's Finance Sub-Committee is continuing to work on the 2018/19 budget taking necessary action to ensure a breakeven position month on month by end 2018/19. The high surplus in 2016/17 is due to the revaluation of the building (£284,400) and the dissolution of The Helen Doe Trust, of which Ealing Mencap was the only beneficiary, bringing the assets (£136,051) into the charity, without which it would have operated at a deficit of £74,931.

Year end as at 31st March	FY 15/16 Audited Accounts £	FY 16/17 Draft Accounts £	FY 17/18 Forecast £
Income & expenditure:			
Income	2 224 968	2 546 965	2,087,898
- % of income confirmed @14/12/17	n/a	n/a	80%
Expenditure	(2 159,457)	(2 201 445)	(2 194 984)
Total surplus/(deficit)	65,511	345,520	(107,086)
Split between:			
- Restricted surplus/(deficit)	(36,037)	264,670	(19)
- Unrestricted surplus/(deficit)	101,548	80,850	(107,067)
	65,511	345,520	(107,086)
Cost of Raising Funds	0	0	16,216
- % of income	0.0%	0.0%	0.8%
Operating expenditure (unrestricted funds)	1,439,249	1 528,121	1,592,752
Free unrestricted reserves:			
Free unrestricted reserves held at year end	396 030	473 609	366,542
No of months of operating expenditure	3.3	3.7	2.8
Reserves policy target	539,864	550,361	548,746
No of months of operating expenditure	4.5	4.3	4.1
Free reserves over/(under) target	(143,834)	(76,752)	(182,204)

MEETING: 31/01/2018

Ref: 14228

ASSESSMENT CATEGORY - Making London More Inclusive

Eye Music Trust

Adv: Jack Joslin

Amount requested: £87,960

Base: Croydon

Benefit: London-wide

Amount recommended: £87,900

The Applicant

Eye Music Trust (EMT), formerly the Nettlefold Festival Trust, was founded in 1984 by composers Lawrence Casserley and Simon Desorgher. The Nettlefold Festival delivered a contemporary music festival in South London which was dedicated to live electroacoustic music and musical theatre. In 1988, to expand their work, they formed a charitable trust to oversee their work. One of the most significant developments for the charity came in 1989 when they developed the Colourscape Music Festival on Clapham Common in collaboration with Cwmni Colourscape. In 2005 the Trust was re-structured as a charitable company and changed its name to Eye Music Trust to reflect the connections between music and the visual arts.

The Application

Funding is sought to enable the Colour and Music installation that was created for a previous CBT grant working in care homes to be taken out to Special Educational Needs schools across London. The installation is based on a flexible architectural structure transforming any classroom or other indoor space into a new world of colour and light. Within the space are different movement sensors and new touch paintings created with touch sensitive paint. Each programme of work will take place over five days and usually stretch over a two-week period. The charity anticipates that they will work with six or more schools each year, with further follow up work to establish a legacy for the project within the schools. Funding is being sought for the sessional staff, artists and musicians along with follow up legacy workshops and associated running costs.

The Recommendation

EMT is a long-established charity which delivers a very high quality of music and visual arts provision for disabled people. This project will be building on the success of a previous grant you awarded but with a focus on a different audience and with demonstrably different outcomes. This project will provide opportunities for disabled young people to have access to the visual arts with an emphasis on developing a legacy in those schools to ensure this provision can be established year-round. Funding is recommended as follows:

£87,900 over three years (£29,300; £29,300; £29,300) toward the sessional staff, workshops, coordination, and associated running costs to deliver a mobile 'Colourscape' in Special Educational Needs Schools across London.

Funding History

Meeting Date	Decision
10/01/2013	£87,500 over three years (£36,300; £25,600; £25,600) towards the construction of music/colour sensory space and for a series of workshops in care homes benefitting those with dementia.

Background and detail of proposal

The portable Colourscape installation was originally created with funding from your Committee in 2007 for a very similar project that looked to take this work into special schools across London. That project had initial success and has now been rolled out across the Country with Arts Council funding. In 2013 a further successful application was made to your Committee to create a more developed portable programme that delivered in care homes providing older Londoners with a sensory music and colour experience where they become the visual performer.

EMT wishes to build on the success of the work with Older Londoners and take the more developed programme into SEND schools across London. The installation is based on a flexible architectural installation that will transform a classroom or other indoor space into a new world of colour and light. Within the space are different movement sensors and touch paintings that have lasers to detect movement. The young people will be able to control the sensors and create their own musical and sensory experience. Each week a school will engage the students over a five-day period culminating in a visual performance in the school or a public space. EMT works with the school to shape the project and is sensitive to the individual needs of the young people they work with. After the week-long programme has taken place a follow up meeting and workshop will take place with each school to consider the feasibility of establishing a more permanent programme within each school.

Financial Information

EMT designates a contingency fund in its reserves for Colourscape, which has been removed from the free reserves in the table below. They also have a low reserves policy as they do not have any full-time staff or office overheads. All of the charity's work is conducted on a project basis.

Year end as at 31 March	2016 Examined Accounts £	2017 Examined Accounts £	2018 Budget £
Income & expenditure:			
Income	281,281	262,337	316,205
- % of Income confirmed as at 18/10/2017	n/a	n/a	92%
Expenditure	(268,980)	(276,075)	(311,000)
Total surplus/(deficit)	12,301	(13,738)	5,205
Split between:			
- Restricted surplus/(deficit)	12,850	(22,192)	9,000
- Unrestricted surplus/(deficit)	(549)	8,454	(3,795)
	12,301	(13,738)	5,205
Cost of Raising Funds	0	3,500	3,000
- % of income	0.0%	1.3%	0.9%
Operating expenditure (unrestricted funds)	95,066	183,512	140,000
Free unrestricted reserves:			
Free unrestricted reserves held at year end	22,539	29,585	25,790
No of months of operating expenditure	2.8	1.9	2.2
Reserves policy target	23,767	17,350	17,350
No of months of operating expenditure	3.0	1.1	1.5
Free reserves over/(under) target	(1,228)	12,235	8,440

MEETING: 31/01/2018

Ref: 14262

ASSESSMENT CATEGORY - Making London More Inclusive

Millwall Community Trust

Adv: Jack Joslin

Base: Lewisham

Benefit: Lewisham & Southwark

Amount requested: £98,050

(Revised Request: £111,402)

Amount recommended: £111,400

The Applicant

Established in 1985, Millwall Community Trust (MCT) is rooted in the local communities of Lewisham and Southwark. The charity provides opportunities for vulnerable people of all ages to engage in and lead sports and fitness programmes, educational workshops, healthy living initiatives and many other activities, with a focus on inclusion. MCT seeks to improve the lives of local people by helping them realise their potential, take pride in their achievements and overcome enduringly high levels of socio-economic deprivation in both boroughs.

The Application

MCT seeks funding to deliver *Inclusive Pride*: a three-year programme that will support 90 physically and/or learning disabled young people aged 16-25, who are resident in Lewisham or Southwark. It aims to help them develop independence, confidence and key life skills as they transition to adulthood. This will be achieved through a combination of mentoring, tailored independent living training and inclusive multisports sessions. *Inclusive Pride* is part of MCT's extensive programme of community engagement.

The Recommendation

The proposed project clearly meets your priorities under the "Making London More Inclusive" programme. It will support young disabled people in the transition to adulthood and independent living and actively engage them in sporting activities. It also seeks to involve them in running sports sessions and independence training, e.g. as peer mentors. On visiting MCT and discussing *Inclusive Pride* with those involved in its conception and delivery, your officer found it to be a well-designed programme stemming from knowledge of and consultation with target beneficiaries. Staff experience and an extensive network of relationships with other providers and businesses, both locally and London wide, inspires confidence in the project's future success. The original budget provided included neither year-on-year inflationary increases nor overheads and associated running costs; on your officer's suggestion the charity submitted a revised budget including both, which is why the grant recommended is more than the original request. The updated budget can be viewed at Appendix A to the application form. Funding is recommended as follows:

£111,400 over three years (£38,600, £36,300, £36,500) towards the salary of an Independent Living Officer (21 hpw) and associated project and administration costs for a project working with disabled young Londoners aged 16 – 25.

Funding History

Meeting Date	Decision
27/07/2017	Charity withdrew after discussion with your officer, and will return with a revised application.

Background and detail of proposal

Inclusive Pride will work with 30 young people a year across 36 weekly sessions. Each session will feature development activities including mentoring and the delivery of accredited ASDAN qualifications covering topics such as Living Independently, Peer Mentoring and Personal Effectiveness. This will be followed by accessible multisports activities including boccea, basketball and table cricket.

Inclusive Pride has evolved out of MCT's 30 years working with community groups, including disabled young people, in Lambeth and Southwark. Staff display excellent knowledge of running programmes for young people facing multiple disadvantage including disability. As such the organisation is well-placed to deliver the proposed activities. The programme is driven by a need expressed by existing young disabled participants for support at a key transitional time in their lives, when many sources of support come to an abrupt end before they have had the chance to develop essential life skills. MCT has a solid network of partners, including local SEN schools, Peabody Housing Association, London Sport, Change for Life and Jobcentre Plus, which will help with referrals both to and on from the programme. The decision to involve beneficiaries' parents in the project will also contribute to its success, as parents are often overlooked by such projects and are a key part of work with disabled young people.

Financial Information

Cost of raising funds is not disclosed in the 2016 accounts; however, this has been provided for 2017 and the 2018 forecast after prompting from your officer at assessment. A budget for 2019 has also been received which shows similar levels of surpluses as for 2018, with income of £1.4m.

Year end as at 31 March	2016 Audited Accounts £	2017 Draft accounts £	2018 Budget £
Income & expenditure:			
Income	983,974	1,068,528	1,347,761
- % of income confirmed as at 19/12/17	n/a	n/a	100%
Expenditure	(897,099)	(1,018,703)	(1,290,759)
Total surplus/(deficit)	86,875	49,825	57,002
Split between:			
- Restricted surplus/(deficit)	788	17,214	4,783
- Unrestricted surplus/(deficit)	86,087	32,611	52,219
	86,875	49,825	57,002
Cost of Raising Funds	0	28,225	39,564
- % of income	0.0%	2.6%	2.9%
Total Operating expenditure	897,099	1,018,703	1,290,759
Free unrestricted reserves:			
Free unrestricted reserves held at year end	164,231	196,228	207,833
No of months of operating expenditure	2.2	2.3	1.9
Reserves policy target	235,000	255,000	323,000
No of months of operating expenditure	3.1	3.0	3.0
Free reserves over/(under) target	(70,769)	(58,772)	(115,167)

MEETING: 31/01/2018

Ref: 14334

ASSESSMENT CATEGORY - Making London More Inclusive

Vital Xposure

Adv: Tim Wilson

Amount requested: £57,198

Base: Hackney

Benefit: Hackney

Amount recommended: £57,200

The Applicant

Established in 2011, Vital Xposure (Vital) is a registered charity delivering inclusive and innovative theatre with a focus on marginalised and excluded voices. Under the creative leadership of disabled artists, Vital is an Arts Council National Portfolio organisation. The charity operates from the premises of Hackney Empire, which offers rehearsal space at a significant discount.

The Application

Vital seeks funding towards the delivery costs of three related activities: training and mentoring early career disabled theatre practitioners; researching and implementing access provision for disabled people to take part in theatre; and disseminating best practice access advice to arts organisations in London. Work will be led by the charity's Artistic Director, who is a leading practitioner in disabled theatre and well connected with London's arts network.

The Recommendation

The proposed activities fit well with your priorities for inclusive arts. Not only will Vital work directly with disabled theatre practitioners, but it will also share learning from this project and from previous work with a wider network of organisations to promote inclusion. Vital has excellent contacts, and is proposing to build on what already exists in London's arts space. Several City Bridge Trust grantees are referenced in the application materials as project partners, giving comfort that there is high likelihood of project success. The funding cost lines have been discussed with the applicant, particularly the provision for 'contingency', which is not typically covered by City Bridge Trust. Vital Xposure is seeking funds from several sources and since some applications have been unsuccessful, it is your officer's view that the full amount requested in this application could be met, not least because total project costs are seen to be good value. Funding is recommended as follows:

£57,200 over two years (2 x £28,600) towards the costs of Vital Xposure's work to develop and deliver inclusive theatre. The funding is offered on the condition that the full balance of funds required is raised from other sources.

Funding History

None

Background and detail of proposal

Vital is a disability-led charity with a focus on addressing the often-overlapping issues that lead to marginalisation and exclusion. With a successful record of performances and mentoring work since it was established, it is well placed to deliver the proposed activities. Vital has a strong network of prospective mentees, with the ability to reach people not only through its own newsletter, but also social media and the outreach work of project partners including Hackney Empire. The charity would

seek formal applications from candidates, and then select through a casting process. Learning will be disseminated through Vital's own network, as well as via the Arts Council, which has confirmed the charity's status as a National Portfolio Organisation until 2022. The charity wishes to deliver activities for a two-year period, following which it will assess impact and determine the future direction of this strand of work.

Financial Information

The charity's free reserves show a decline in the three years of the table below. This has been discussed with Vital which notes that the forecasts provided for 2017-18 and 2018-19 are prudent, and only include income that the charity is confident it will secure. Vital hopes that both years will in fact be better, and anticipates a surplus on unrestricted funds in 2019-20 because of improved performance and consultancy income.

The cost of generating funds falls significantly between 2016-17 and 2017-18 because of reduced spend on freelance fundraising, and greater use of the charity's core team for this activity.

Year end as at 31 March	2016-17	2017-18	2018-19
	Examined Accounts	Forecast	Forecast
	£	£	£
Income & expenditure:			
Income	140,134	174,625	223,018
- % of Income confirmed	n/a	100%	45%
Expenditure	126,804	176,131	239,052
Total surplus/(deficit)	13,330	(1,506)	(16,034)
Split between:			
- Restricted surplus/(deficit)	0	0	0
- Unrestricted surplus/(deficit)	13,330	(1,506)	(16,034)
	13,330	(1,506)	(16,034)
Cost of Raising Funds	8,123	4,328	4,635
- % of income	5.8%	2.5%	2.1%
Operating expenditure (unrestricted funds)	126,804	173,376	153,472
Free unrestricted reserves:			
Free unrestricted reserves held at year end	51,333	49,827	33,793
No of months of operating expenditure	4.9	3.4	2.6
Reserves policy target	31,701	43,344	38,368
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	19,632	6,483	(4,575)

MEETING 31/01/18

Ref: 14245

ASSESSMENT CATEGORY - Older Londoners

Entelechy Arts Limited

Adv: Geraldine Page

Base: Lewisham

Amount requested: £120,000

Benefit: Lewisham

Amount recommended: £120,000

The Applicant

Entelechy Arts (EA) established in 1989 is a participatory arts company and registered charity based in South East London. EA works with young people who have long-term health conditions and complex disabilities, adults who have profound and multiple disabilities, older people (normally aged 80+) and older people who have learning disabilities or age-acquired disabilities including dementia. Its programmes provide access to the arts enabling marginalised people to develop their own creativity and the opportunity to connect and engage with their wider community. In the last year EA had 587 participant attendances to 299 sessions and on average 5 volunteers supported each session.

The Application

EA seeks funding to support frail and isolated older people (aged 80+) with mental and emotional health issues related to isolation, poor health and being housebound, to be more connected with each other, more active, visible and engaged in their community. This will be delivered through a range of recreational and cultural activities both locally and across London. Following consultation with older people in the local area, EA has successfully piloted two approaches in the last 12 months.

- **Meet Me on the Move** - involves monthly journeys to places across London, to take part in a range of different activities, supported by volunteers. The older people collaboratively co-design, plan and implement the journeys to places in different parts of the city. The group takes the lead on selecting the programme of visits to cafés, cultural spaces, gardens and open spaces. This ensures that older people, many of whom are often excluded from decisions about their day to day lives (such as when and what they will eat, what time they want carers to come and assist them etc.) are placed fully in control.
- **Meet Me at the Movies** - involves cinema screenings chosen by older people to take place in different parts of Deptford, including the Albany. There are opportunities to share memories, learn about, discuss and debate the film. Short physical activity bursts are woven in, to help participants stay active and not sit for too long.

EA is now planning to bring these together as a co-ordinated programme with the addition of a befriending element to ensure that the benefit and contact will continue beyond the activities.

The Recommendation

EA is a well-respected organisation delivering quality work with older people and are at the forefront of genuinely participative work in the UK. The project is well planned and a very good fit with your outcomes for the Older Londoners programme. The charity runs its activities from The Albany a multi-use arts centre in Deptford which also plays host to a further 14 community arts organisations.

£120,000 over 3 years (3 x £40,000) for the salary of a Volunteer Co-ordinator (0.6FTE), Project Administrator (0.4FTE) and towards the associated running costs for the Meet Me on the Move, Meet Me at the Movies and befriending programme.

Background and detail of proposal

EA has a strong track record of developing innovative models of practice that support the inclusion of isolated and vulnerable older people in the social and cultural life of their communities. It has been invited to share its practice nationally and internationally and in 2016 co-hosted a national conference with the New Economics Foundation and Heart n Soul focussing on the benefits of arts and cultural engagement for health and adult social care commissioners. EA are already delivering the successful Meet Me at the Albany programme providing activities every Tuesday, in partnership with the Albany. This is a ground-breaking initiative meeting the social and creative needs of isolated older people. This project complements the Meet Me at the Albany programme (which has a waiting list), and will reach more older people and engage them in community activities throughout the week. EA work closely with Health, Public Health and Adult Social Care teams to identify potential participants who have become isolated and would benefit from opportunities to socialise and engage in community and creative activities. Match funding of £51,000 (over 3 years) is being sought towards associated running costs. Match funding is secured for year 1 of the project and your officer is confident target for years 2&3 are realistic and achievable.

Financial Information

With funding from the Paul Hamlyn Foundation in 2015 EA appointed an Executive Director post and invested in organisational development. It has since been successful in securing funding from Arts Council England as a National Portfolio Organisation and ACE Catalyst Evolve programme. It also receives funding from the London Borough of Lewisham, with whom it has a very good relationship, and generates additional income through trusts and foundations.

Year end as at 31 March	2017 Examined Accounts £	2018 Forecast £	2019 Forecast £
Income & expenditure:			
Income	297,537	282,398	289,643
- % of income confirmed as at 01/12/17	n/a	93.90%	49%
Expenditure	(231,831)	(292,583)	(311,301)
Total surplus/(deficit)	65,706	(30,185)	(21,658)
Split between:			
- Restricted surplus/(deficit)	58,275	(33,095)	(26,663)
- Unrestricted surplus/(deficit)	7,431	2,910	5,005
	65,706	(30,185)	(21,658)
Cost of Raising Funds	2,000	4,800	4,800
- % of income	0.7%	1.8%	1.7%
Operating expenditure (unrestricted funds)	122,119	126,453	135,758
Free unrestricted reserves:			
Free unrestricted reserves held at year end	58,528	61,438	66,443
No of months of operating expenditure	5.8	5.8	5.9
Reserves policy target	52,217	60,000	60,000
No of months of operating expenditure	5.1	5.7	5.3
Free reserves over/(under) target	6,311	1,438	6,443

MEETING 31/01/2018

Ref: 14265

ASSESSMENT CATEGORY - Older Londoners

Irish Chaplaincy In Britain

Adv: Sandra Davidson

Amount requested: £105,000

Base: Camden

Benefit: London-wide

Amount recommended: £105,000

The Applicant

The Irish Chaplaincy in Britain (IC) was established in 1957 and celebrates its diamond jubilee this year. 80% of those leaving Ireland in the post war period went to Britain and the work of IC originally involved supporting young immigrants who arrived in search of work and accommodation during the 1950's and 1960's. In 2015 Irish Chaplaincy was granted Charitable Incorporated Organisation (CIO) status and continues to provide services and support to excluded, vulnerable and isolated people in the Irish community in Britain, irrespective of their religious beliefs. In 2005 IC started its Older and Vulnerable Person Programme funded by the Bishops, to reach out to the original group, now facing the generic difficulties of old age often compounded by difficult and traumatic experiences in their younger years and a feeling of distance from the land of their birth. The programme is now known as the Irish Chaplaincy Seniors' Project (ICSP) and supports 160 isolated older people across London, but particularly in Camden, Southwark, Ealing, Islington and Lambeth. In addition to the ICSP, the IC offers a range of services to meet the needs of the Irish community including Travellers' outreach and advocacy; and a prison visiting and casework service to over 450 Irish prisoners in UK prisons.

The Application

IC is looking for your support to expand and develop the Irish Chaplaincy Seniors' Project (ICSP) increasing its outreach work specifically for those 75+. The range of current services have seen a growing number of users in this age group, many of whom do not engage with statutory services due to physical and mental health problems. ICSP has grown over the years and is well regarded across statutory and charitable services. The recruitment of another a full-time member of staff and a small team of volunteers will increase the support to a growing number of older service users. Support will include:

- helping older people to connect to local services and agencies, and advocating on their behalf
- organising visits and social activities to counter isolation
- acting as a bridge between families and friends back in Ireland where people have lost touch
- arranging short breaks and holidays - in some cases helping repatriate those who wish to return home
- support with care planning and later life planning.

The Recommendation

IC has developed an excellent range of support and services and strives to meet the continuing significant need within the elderly Irish community. Independent evaluation of IC's work evidences the effectiveness of its ICSP's outreach and the

need to develop more specialist work for those 75+. The project is well planned and closely aligned to your Older Londoners priority. A grant is recommended:

£105,000 over three years (3 x £35,000) for the f/t salary of a Pastoral Outreach Worker and associated project costs.

Funding History

Meeting Date	Decision
20/01/2011	£91,800 over three years (£30,000; £30,600; £31,200) towards the costs of support to isolated and vulnerable older Irish people in London, subject to receipt of a satisfactory budget for 2011-12.

Background and detail of proposal

The ICSP offers on-going befriending, support and advocacy for elderly people, many of whom are isolated and unable to access day services. They respond to individual needs and support the complex interplay between emotional well-being, physical health and, where relevant, spiritual needs. Currently, support is provided by an experienced full-time manager and a small team of volunteers. The 2011 Census demonstrates the over-representation of older Irish people in London (ages 50-84) compared to all other ethnic groups. Aged 85 and over there are proportionately more white Irish men and women than in any other minority group. There are also higher levels of multiple health conditions, limiting long term health problems or disability than in any other ethnic group, (23.9% along with White Gypsy or Irish Traveller at 25% compared with 14% for all other Londoners). ICSP acts as a 'bridge' to other services for this 'hard to reach' group of older Irish people. It has built trust and a flexible approach with clients. The project receives referrals from social services and mental health teams. Often ICSP are the only support in place when people transition home from hospital and they play an important role in 'end of life' care. ICSP plays a unique role in supporting older people, many with complex needs in a holistic way. The work programme has been set out with clear targets, outcomes and monitoring procedures in place. It is anticipated that 200 people annually will benefit from the service.

Financial Information

The charity has taken action to improve its financial management and overall position. Core funding is largely from the Irish Government's Department Emigrant Support Programme, support from the Irish Bishops' Conference and other religious funds. Mindful of the need to widen its funding base and ensure long-term financial stability, the organisation has put in place a robust, multi-faceted and long-term fundraising strategy. Applications are being progressed to other Trust's and Foundations. Costs of raising funds are not separately identified as they are included in the salary costs of the CEO.

Year end as at 31 March	2016 Examined Accounts £	2017 Examined Accounts £	2018 Budget £
Income & expenditure:			
Income	353,882	256,817	380,440
- % of Income confirmed as at 10/12/2017	n/a	n/a	83%
Expenditure	(358,423)	(301,848)	(337,821)
Total surplus/(deficit)	(4,541)	(45,031)	42,619
Split between:			
- Restricted surplus/(deficit)	(16,750)	(40,717)	34,935
- Unrestricted surplus/(deficit)	12,209	(4,314)	7,684
	(4,541)	(45,031)	42,619
Cost of Raising Funds	0	0	0
- % of Income	0.0%	0.0%	0.0%
Operating expenditure (total funds)	358,423	301,848	337,821
Free unrestricted reserves:			
Free unrestricted reserves held at year end	74,376	59,688	67,372
No of months of operating expenditure	2.5	2.4	2.4
Reserves policy target	119,474	100,616	112,607
No of months of operating expenditure	4.0	4.0	4.0
Free reserves over/(under) target	(45,098)	(40,928)	(45,235)

MEETING: 31/01/18

Ref: 14285

ASSESSMENT CATEGORY - Older Londoners

Spitalfields Music

Adv: Tim Wilson

Base: Tower Hamlets

Amount requested: £90,000

Benefit: Tower Hamlets

Amount recommended: £90,000

The Applicant

Spitalfields Music started life in 1976 as a festival at Hawksmoor's Christ Church, which was then under threat of demolition. In 1989 it was registered as a charity, offering learning and participation projects alongside an annual music festival. Today, the charity delivers a range of public and small-group music activities in a variety of settings including schools, care homes and community centres.

The Application

The charity seeks funding towards "The Endless Imagination", a programme of music and arts in three care homes with people who have dementia. Work will build on a 2016 Arts Council-funded pilot titled "Living Arts" which explored ways to use arts and music to increase activity and reduce isolation for older people in residential care. "Endless Imagination" will involve a group of specially trained artists who will deliver personalised music and arts activities with care home residents. Work will be led by and responsive to the residents' interests and responses, and will seek to engage care home staff as well as family members in order to improve the quality of care relationships.

The Recommendation

This project is based on a pilot which was subject to independent academic evaluation. Studies have highlighted the positive impact of arts in care home settings, noting their ability to deliver improved wellbeing, social engagement, learning and creativity. However, it is not easy to deliver engaging arts activities with people effected by dementia, with the potential for such work to trigger unexpected or even negative reactions. Through its "Living Arts" pilot, Spitalfields Music developed an approach shaped collaboratively by the artists, care home residents and care home staff. The charity will expand this programme through "The Endless Imagination", extending operations to three care homes. City Bridge Trust is asked to contribute towards the costs of the initiative, and funding is advised as follows:

£90,000 over three years (3 x £30,000) towards "The Endless Imagination" arts' programme in care homes on the condition that the charity raises the balance of funds from other sources.

Funding History

Meeting Date	Decision
10/04/2014	Application declined due to reasons of ineligibility.
15/04/2010	£53,780 over two years for an Arts Project for young people with learning difficulties.
19/02/2009	£22,180 for a one-year Arts Project for young people with learning difficulties, to support their transition from full time education to work.

Background and detail of proposal

Spitalfields Music will start planning "The Endless Imagination" in early 2018, developing the programme, training artists and engaging care home staff. The charity notes that the commitment of care home staff and management is essential in order to maximise the benefits of the programme and to ensure that residents are fully involved. Care homes will be selected based on their Care Quality Commission rating, and their approach towards resident participation. The charity will look to deliver additionality by working with care homes that do not currently have extensive arts activities. Spitalfields Music will work towards ensuring programme legacy by training staff to maintain activities after the charity withdraws.

Financial Information

The charity is currently implementing a new business model with a greater focus on widening its pool of potential funders and tighter cost controls. Whilst it expects to return deficits on unrestricted funds in 2016-17 and 2017-18, this will reduce free reserves to levels equivalent to 5.5 – 6 months' worth of operating expenditure, a reasonable amount in comparison with sector norms. The total deficit for 2015-16 is after a net gain on investments of £89,000. 2016-17 accounts have not yet been signed, but the charity expects a further gain on investments of £23,000 which should reduce the size of the deficit shown below.

Year end as at 31 August	2016 Audited Accounts £	2017 Draft Accounts £	2018 Forecast £
Income & expenditure:			
Income	1,089,760	605,899	727,949
- % of Income confirmed	n/a	100%	40%
Expenditure	1,104,636	791,934	755,816
Total surplus/(deficit)	(14,876)	(186,035)	(27,867)
Split between:			
- Restricted surplus/(deficit)	54,061	(8,808)	9,121
- Unrestricted surplus/(deficit)	(68,937)	(177,227)	(36,988)
	(14,876)	(186,035)	(27,867)
Cost of Raising Funds	152,244	114,129	135,000
- % of income	14.0%	18.8%	18.5%
Operating expenditure (unrestricted funds)	428,061	530,627	479,937
Free unrestricted reserves:			
Free unrestricted reserves held at year end	438,701	261,474	224,486
No of months of operating expenditure	12.3	5.9	5.6
Reserves policy target	400,000	300,000	300,000
No of months of operating expenditure	11.2	6.8	7.5
Free reserves over/(under) target	38,701	(38,526)	(75,514)

MEETING: 31/01/2018

Ref: 14249

ASSESSMENT CATEGORY - Reducing Poverty

East European Resource Centre

Adv: Jack Joslin

Amount requested: £138,499

(Revised request: £110,260)

Amount recommended: £110,300

Base: Hammersmith & Fulham

Benefit: London-Wide

The Applicant

East European Resource Centre (EERC), formerly the East European Advice Centre was established in 1981 to assist Polish people stranded in the UK as a result of the introduction of martial law in their home country. A registered charity, its first clients were people who could not return to Poland and therefore needed employment, welfare and housing advice in their mother tongue. The charity continues to provide advice and support services, both through drop in 'clinics' and referrals from other agencies, but has now expanded its client base to include people from all East European EU countries. EERC was originally set up by East European Migrants with lived experience of the UK; today the majority of the staff, trustees and volunteers share these experiences providing insight and understanding to the issues faced by their beneficiaries.

The Application

This application is looking to increase the charity's capacity to deliver expert legal advice and support to the Eastern European communities they work with. The organisation has seen an increase in demand on their services since the vote to exit the European Union, with the impact being acutely felt its main beneficiary group. To cater for this increased demand, EERC is looking for support to increase service capacity to deliver debt, housing and welfare advice. They plan to do this by delivering more one-to-one and drop in sessions and to develop their capacity to take on more case work. Funding is being sought to expand the crisis helpline as well as delivering outreach and workshop sessions on emerging issues within the different communities they serve.

The Recommendation

EERC is a well-regarded charity with nearly thirty years' experience delivering accredited advice and support services across London. Funding is sought to increase the legal advice provision to Eastern European communities across the capital. With a focus on welfare the project looks to cater to the needs of the organisation's Eastern European beneficiaries in a changing political and policy environment, responding to need as it arises. Further capacity in the organisation is sought to deal with the increased demand on services over the next 3 years as the UK transition out of the European Union. A revised budget was provided during assessment (see Appendix 1 to the application form) to reduce the amount of staff time being requested to fit within your usual funding policy. Funding is recommended as follows:

£110,300 over three years (£36,100; £36,800; £37,400) for the part-time Senior Welfare Advice Worker (0.6FTE); Helpline and Support Officer (0.4FTE); and associated running costs to provide welfare advice and support to the Eastern European community across London.

Funding History

Meeting Date	Decision
15/03/2012	£75,000 over three years (3 x £25,000) towards a part time Project Coordinator and associated running costs for a support service with isolated elderly East Europeans.
17/02/2011	Application withdrawn as within the fallow period.

Background and detail of proposal

EERC's casework indicates that the clients they work with are usually on very low incomes, with 82% reporting to earn less than £10,000 a year while living in London. Hardly any of the beneficiaries have access to savings or investments with 84% living in privately rented housing, usually in cramped conditions. It is often difficult for these communities to navigate the welfare system, especially as it changes significantly in the current climate. An example given at assessment was related to the charges introduced for overseas visitors using the NHS. One client had been charged retrospectively for cancer treatment they had received 9 years ago as a resident European Citizen. Although the case was easily resolved it was an exceedingly stressful position for the client to experience with no knowledge of the welfare system or how to appeal such a decision. The charity expects to see more cases like this as policies are changed or introduced over the next three years.

Financial Information

The charity has had a pattern of overspending, usually in its unrestricted expenditure. At assessment your officer discussed the annual challenge they faced to meet core costs. A recent application for core cost funding to the Tudor Trust has been successful for £25,000 a year over three years. Cost of raising funds is low and is based on the amount of time the CEO spends on writing funding proposals. Income increased significantly in 2016/17 due to the charity being successful in receiving significant funding for its work from a number of Trusts and Foundations.

Year end as at 31 March	2016 Examined Accounts £	2017 Draft £	2018 Budget £
Income & expenditure:			
Income	130,312	249,651	288,209
- % of Income confirmed as at 30/10/2017	n/a	n/a	93%
Expenditure	(144,996)	(207,072)	(279,859)
Total surplus/(deficit)	(14,684)	42,579	8,350
Split between:			
- Restricted surplus/(deficit)	(1,995)	(2,546)	23,583
- Unrestricted surplus/(deficit)	(12,689)	45,125	(15,233)
	(14,684)	42,579	8,350
Cost of Raising Funds	0	4,887	4,580
- % of Income	0.0%	2.0%	1.6%
Total Operating Expenditure	144,996	207,072	279,859
Free unrestricted reserves:			
Free unrestricted reserves held at year end	70,925	116,050	100,817
No of months of operating expenditure	5.9	6.7	4.3
Reserves policy target	72,498	103,536	139,929
No of months of operating expenditure	6.0	6.0	6.0
Free reserves over/(under) target	(1,573)	12,514	(39,112)

MEETING: 31/01/2018

Ref: 14286

ASSESSMENT CATEGORY - Reducing Poverty

Homeless Action In Barnet Limited

Adv: Tim Wilson

Amount requested: £90,000

Base: Barnet

Benefit: Barnet

Amount recommended: £90,000

The Applicant

Established in 1997, Homeless Action in Barnet Limited (HAB) is a charity working with clients who are either homeless or facing homelessness. HAB provides a drop-in centre during the working week, assistance to clients in shared accommodation (which it delivers in partnership with Barnet Homes, a housing association) as well as support services to help people develop or maintain their ability to live independently.

The Application

HAB's application to City Bridge Trust is concerned with housing advice. Originally for two part-time Resettlement Officers, project management and support costs, following assessment, HAB has revised its request to one full-time Resettlement Officer. The post-holder will address the often-complex reasons that lie behind homelessness, working with clients to move them towards safe and stable tenancy. The Resettlement Officer will identify and build relationships with private landlords, and help clients liaise with the borough's rent deposit scheme. The Officer will also recruit and train a group of volunteers to provide additional support, particularly in the development of the skills needed to make a success of independent living. HAB expects to house 40 clients each year through this scheme.

The Recommendation

The charity ran a resettlement service for day-care centre clients in the early 2000s. In recent years, HAB's work has been largely in-centre. HAB notes the local authority's funding focus has now moved towards the prevention of homelessness, primarily with families in vulnerable accommodation, resulting in limited resettlement activity in the borough. The funding requested from City Bridge Trust does not pick up statutory funding directly, but rather helps HAB expand its current offer and help clients make a positive transition towards independent life. The application included details of applications to other Foundations which were only partly successful. As a result, HAB has revised plans and wishes to recruit one full-time Resettlement Officer rather than two part-time staff. The level of funding requested from the Trust and the expected project outputs remain the same. Funding is advised as follows:

£90,000 over three years (3 x £30,000) towards the salary, support and management costs of a full-time Resettlement Officer at Homeless Action in Barnet Limited.

Funding History

Meeting Date	Decision
21/05/1998	£26,000 over two years towards a worker providing services to homeless people with physical disabilities and mental health problems.

Background and detail of proposal

HAB's clients typically self-refer or are referred by Barnet Homes. A new client receives refreshments, and some time with HAB staff to complete a basic assessment form to establish the connection with the borough. For Barnet-based clients, HAB draws up support plans, and monitors progress against an 'outcomes star' (a tool for assessing difference made over time across a range of criteria). City Bridge Trust funding will cover a new post, with the Resettlement Officer working from the centre out into the community, preparing clients with the logistics and life skills needed to take on tenancy, and then helping them engage with a wider network of services to prevent a relapse to further homelessness in the future.

Financial Information

HAB experienced a 25% reduction in Income between 2015-16 and 2016-17 because of unexpected in-year cuts in statutory contracts. The charity is working to replace this funding (and redesign services) with funding from Trusts and Foundations as well as local fundraising. HAB has reduced expenditure levels through redundancies, and the forecast for 2017-18 is prepared cautiously, with only the income HAB has secured, or is very confident of securing, being included. It hopes to achieve a better year end than the forecast below suggests.

Year end as at 31 March	2016 Examined Accounts £	2017 Draft Accounts £	2018 Forecast £
Income & expenditure:			
Income	437,972	319,976	346,552
- % of Income confirmed at 1st Nov '17	n/a	100%	76%
Expenditure	(436,631)	(344,951)	(350,470)
Total surplus/(deficit)	1,341	(24,975)	(3,918)
Split between:			
- Restricted surplus/(deficit)	0	0	0
- Unrestricted surplus/(deficit)	1,341	(24,975)	(3,918)
	1,341	(24,975)	(3,918)
Cost of Raising Funds	24,308	15,375	10,000
- % of income	5.6%	4.8%	2.9%
Operating expenditure (unrestricted funds)	436,631	344,951	350,470
Free unrestricted reserves:			
Free unrestricted reserves held at year end	104,106	79,131	75,213
No of months of operating expenditure	2.9	2.8	2.6
Reserves policy target	109,158	86,238	87,618
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(5,052)	(7,107)	(12,405)

MEETING: 31/01/2018

Ref: 14317

ASSESSMENT CATEGORY - Reducing Poverty

Positive East

Adv: Shegufta Rahman

Base: Tower Hamlets

Amount requested: £111,942

Benefit: Multiple East London Boroughs

Amount recommended: £111,900

The Applicant

Positive East (PE) is London's largest HIV charity. Based in East London, the charity has over 25 years' experience of supporting people affected by HIV on journeys from crisis to sustained financial stability and emotional well-being. Annually, the organisation provides direct support to more than 1,700 people, with an additional 1,500 who receive a free HIV test in its offices or at its outreach sessions. Most service-users are from marginalised communities, whose experiences of HIV is exacerbated by poverty, poor housing, isolation, treatment literacy, cultural/linguistic barriers to accessing services, and HIV-related stigma.

The Application

The charity is seeking funding for an Advice Service Worker, who will support the delivery of PE's Advice Service for HIV positive people. Working alongside two other Advice Service Workers, this service will support people living with HIV in London out of poverty and hardship. PE expects 900 people living with HIV to be supported through this Advice Service each year.

The Recommendation

PE is East London's primary HIV service provider and the only charity in London offering AQS2 accredited HIV specialist advice work. The Advice Service has supported individuals with initial claims through to undertaking mandatory reconsiderations and appeals, where PE's success rate is almost 100%.

£111,900 over three years (£36,200, £37,300, £38,400) for the full-time post of Advice Service Worker.

Funding History

Meeting Date	Decision
15/06/2017	£281,000 over three years (£108,000; £88,000; £85,000) strategic initiative grant to GMI Partnership supporting the LGBT community.
24/11/2016	£35,000 Stepping Stones grant over one year to support investment to demonstrate buying propensity for Re-mind.
25/09/2014	£86,000 over two years (£47,000; £39,000) towards a Clinical Psychologist and Support Worker salaries and project costs.
07/09/2011	£112,500 over three years (3 x £37,500) for the salary and operational costs of the Re-Assure Women's Project.

Background and detail of proposal

PE operates in east London's eight boroughs (Hackney, Tower Hamlets, Waltham Forest, City of London, Newham, Redbridge, Havering and Barking & Dagenham), in which HIV prevalence is 6.3 diagnoses per 1,000 people; four times the national average, with health profiles for East London showing lower life expectancy and lower healthy life years than London in general (Public Health England). PE's Advice

Service provides information, advice, casework and advocacy (including representation at tribunals) on welfare benefits (primarily ill-health and disability benefits), housing, and generalist advice issues. The service is delivered through a number of different mediums; a telephone advice line, available five days a week and serving as a triage; face-to-face appointments in HIV clinics, hospitals and at home where appropriate; and a drop-in service at PE's office. With a holistic approach towards supporting beneficiaries, the service focusses on building a relationship of trust, identifying other key needs and linking individuals with peer support, counselling and group services. This approach promotes client independence and increases the potential for making clients' financial futures more sustainable, e.g. through being able to return to work.

Based on last year's outputs, the organisation expects to secure £650,000 per year for beneficiaries through assisting them to successfully complete benefits claims. Through accessing the Advice Service, the charity will support individuals to achieve financial stability and independence to be better able to manage finances, empowered and informed to deal with benefits issues and on rights relating to benefits and housing. They will also achieve better physical health through adherence to Antiretroviral Therapy (ART) and feel more confident communicating with health and social care professionals.

Financial Information

PE's reserves policy is to hold between £325,000 and £425,000, with an ambition to reach the latter in within a three to five-year period. The figures below illustrate that the charity is on track to stay within this target. The level of free unrestricted reserves is based on total operating expenditure in the table below as most of PE's activities are restricted. The exceptional surplus in 2017 was due to timings of funding restrictions which were implemented at a much slower pace than anticipated and enabled PE to recover from a significant deficit the previous year. Due to the reduction in statutory funding, surplus at this level is not anticipated in the future.

Year end as at 31 March	2017 Audited Accounts £	2018 Forecast £	2019 Budget £
Income & expenditure:			
Income	1,322,658	1,364,795	1,318,629
- % of income confirmed as at 01/12/2017	n/a	61%	53%
Expenditure	(1,170,518)	(1,329,737)	(1,329,736)
Total surplus/(deficit)	152,140	35,058	(11,107)
Split between:			
- Restricted surplus/(deficit)	0	12,207	(38,472)
- Unrestricted surplus/(deficit)	152,140	22,851	27,365
	152,140	35,058	(11,107)
Cost of Raising Funds	147,880	107,000	107,000
- % of income	11.2%	7.8%	8.1%
Total operating expenditure	1,170,518	1,329,737	1,329,736
Free unrestricted reserves:			
Free unrestricted reserves held at year end	347,956	370,807	359,700
No of months of operating expenditure	3.6	3.3	3.2
Reserves policy target	325,000	325,000	325,000
No of months of operating expenditure	3.3	2.9	2.9
Free reserves over/(under) target	22,956	45,807	34,700

Committee	Dated:
City Bridge Trust	31 st January 2018
Subject: Applications recommended for rejection	Public
Report of: Chief Grants Officer	For Decision

Summary

This report and the accompanying schedule outlines a total of 18 grant applications or Eco-Audit requests that, for the reason(s) identified, are recommended for rejection.

Recommendation

Members are asked to:

- Reject the grant applications detailed in the accompanying schedule

Main Report

1. There are a total of 18 applications recommended for rejection at this meeting. They are listed within categories in the accompanying schedule. In each case the “purpose” that is used to describe the application is that provided by the applicant organisation. All the recommendations are based on criteria set out in your Policy Guidance.
2. Copies of these application forms are available to view in the Members’ Reading Room. If any Committee Member wishes to query any of the recommendations, this can either be done at the meeting, in which case the decision may be deferred while full details are provided to the Member concerned, or by contacting the Trust office in advance of the meeting so that an explanation can be provided prior to or at the meeting.

Ciaran Rafferty
Principal Grants Officer
T: 020 7332 3186
E: ciaran.rafferty@cityoflondon.gov.uk

CBT iL Recommended for Rejection

The City Bridge Trust Committee – 31st January 2018

Summary of Recommendations for Rejection - Investing in Londoners

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Amount Requested	Grants Officer & Area
<u>Improving London's Environment</u>					
December 2017	14484 Company Drinks CIC	Create a permanent Green Community Space in Barking Park, an intergenerational & educational programme developing growing skills, environmental initiatives & connect residents with green resources.	Insufficient focus on addressing the outcomes required in your environment programmes, primarily because the bid is seeking to establish the organisation and its permanent base.	£75,500	JXM Barking & Dagenham
December 2017	14494 Global Action Plan	Prompting tens of thousands of Londoners to escape the car and use green spaces for active travel, improving air quality through the Breathe Better Marathon.	A poorly prepared application that does not demonstrate how it meets your specific outcomes in the environment programme.	£160,000	JXM Camden
December 2017	14487 London in Bloom	A commemorative greenwall installation in the Guildhall courtyard for the men and women of British parks and gardens who died during WWI.	The proposal does not meet your criteria as there is very little community environmental education involved.	£54,402	CR Croydon

Total Improving London's Environment (3 items)

£289,902

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested	Officer & Area
<u>Improving Londoners' Mental Health</u>					
August 2017	14258 Care in Mind	To employ a Psychotherapist to head up our Counselling and Psychotherapy Service. This need was identified through evaluation of the services we already deliver at Care in Mind.	The applicant is not a specialist mental health provider, which is one of your criteria. Additionally, the applicant did not present a convincing case for funding. Most recent accounts and financial projections show negative free reserves.	£120,000	SD Newham
October 2017	14322 St Vincent's Family Project	Funding underpins CAT work and growth, supporting up to 100 children with mental health needs, meeting % of core salaries and costs over three years.	The applicant has not acted on advice given at the time of the original application. The outputs and outcomes of the proposal are not fully attributable to CBT grant making. The project budget is confused.	£76,406	KAM Westminster
November 2017	14396 The Centre for Innovation in Voluntary Action (CIVA)	To encourage and support young people in the development and putting into practice of ideas that promote their greater mental wellbeing.	The organisation holds substantial free reserves. The proposal is embedded in work in schools and on the subject of mental wellbeing although the organisation does not present a significant track record in delivering mental health work.	£77,000	CR Camden
<i>Total Improving Londoners' Mental Health (3 items)</i>				£273,406	

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested	Officer & Area
<u>Making London More Inclusive</u>					
October 2017	14313 Children's Discovery Centre, East London	To support the running costs and development of the weekly Mighty Mega Club for children aged 0-14 with Special Educational Needs, disabilities and complex needs.	The applicant is seeking funding for its Saturday stay and play club. Unfortunately, the stated outcomes do not sufficiently address the requirements of your programme "Making London More Inclusive."	£79,202	JXM Newham
September 2017	14267 KIDS	We will set up a "Secret Shopper" programme, run by disabled young people, who will gain skills and support local organisations to become more inclusive.	The proposed project responds to the desire, expressed by disabled young people, to be heard. There is however a danger that this will not happen as no preliminary work appears to have been done with the venues and businesses that will be assessed by the young people (to determine their interest in addressing issues of access or inclusivity). This appears to be a fundamental flaw in the project's design and could potentially undermine the aim to empower participants. Therefore, it is questionable whether the targeted programme outcomes (of making community buildings more accessible and supporting young people's transition to adulthood) will be met.	£81,986	JNM Islington
December 2017	14500 Tottenham Hotspur Foundation	Delivery of crucial provision to ensure disabled young people get the right support to achieve what it is they choose to do in adult life.	Most recent accounts presented show free reserves of £2.3M held against typical expenditure of £3M. The organisation, therefore, has sufficient capacity to support this proposal from its own resources.	£119,959	CR Haringey
<i>Total Making London More Inclusive (3 items)</i>				£281,147	

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested	Officer & Area
<u>Making London Safer</u>					
November 2017	14458 Penny Appeal	Outreach activities and dedicated support to BAME families in Ealing suffering through domestic violence, substance abuse and mental health difficulties (the 'toxic trio')	An over-ambitious request for one year's work, which doesn't make sufficient reference to existing provision within the target borough or how the proposed services will complement current statutory delivery.	£90,994	TW Outside London
<i>Total Making London Safer (1 item)</i>				£90,994	
<u>Older Londoners</u>					
September 2017	14278 Academy Concerts Society	We wish to bridge the gap between older & younger Londoners with a music project that increases well-being and creates a stronger community in Newham.	The applicant has not made a sufficiently convincing case for funding and in particular how the initiative will benefit older Londoners as required under your "Older Londoners" programme.	£38,130	JXM Islington
November 2017	14360 Bounce Alzheimer's Therapy UK (BAT)	To donate specialised BAT Therapy Tables to care settings and community centres in London for the benefit of those living with Alzheimer's and their carers.	The organisation has a very large deficit in its free reserves. Its most recent accounts were filed late with the Charity Commission.	£2,754	CR Camden
August 2017	14264 Integrated Neurological Services	Supporting older people with long term neurological conditions and their carers to maintain independence, improve self-management, reduce isolation and enable more active and fulfilling lives.	The project is not targeted enough at older Londoners aged over 75 and carers over 65 to sufficiently meet the outcomes of your programme area, while the application lacks detail about how it will deliver outcomes.	£138,000	GP Richmond

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested	Officer & Area
November 2017	14324 REM Educational Centre	To support, motivate and stimulate older minds in a social environment	The organisation's most recent accounts show negative free reserves. This proposal is for work with older people, whereas the charity appears to have little or no experience of working with this age group.	£4,990	CR Lewisham
August 2017	14231 The Forum at Greenwich	To provide a joined up approach for the Borough's elderly population. Employ a Community Liaison Officer to engage with and advocate on their behalf.	The application does not sufficiently meet the programme criteria. There is insufficient detail about how the Community Liaison Officer will work and meet programme outcomes, while the proposal does not offer value for money.	£170,000	GP Greenwich
September 2017	14279 The New Aylesbury Trust Ltd	We support Aylebsbury estate residents with support for bidding for, viewing, moving & settling into new homes that they have chosen.	The proposal is for funding towards a project that supports the decanting of residents from the New Aylesbury Estate, Southwark. As such the project should be funded through the housing providers.	£64,503	SFJ Southwark
<i>Total Older Londoners (6 items)</i>				£418,377	

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested	Officer & Area
<u>Reducing Poverty</u>					
December 2017	14466 Food Foundation	To support up to 50 children and young people in London to contribute evidence and recommendations for a national inquiry into child food insecurity	A request for support towards a UK-wide inquiry into food insecurity among children. It is not your usual practice to support the costs of this type of research from your open programmes. Depending on the recommendations of this inquiry and any London-focussed work arising, the Trust may be able to provide support in the future.	£18,070	TW Westminster
<i>Total Reducing Poverty (1 item)</i>				£18,070	
<u>Strengthening London's Voluntary Sector</u>					
August 2017	14242 PhotoVoice	To train equalities organisations in innovative participatory photography and digital storytelling methods to provide skills to enhance their voice, advocacy and representation capacity and skills.	The application lacks detail and it is not clear how outcomes will be met. The project aims to target equalities organisations, but is not clear how they will identify and work with them.	£92,850	GP Lambeth
<i>Total Strengthening London's Voluntary Sector (1 item)</i>				£92,850	
Grand Totals (18 items)				£1,464,746	

This page is intentionally left blank

Committee	Dated:
City Bridge Trust	31 st January 2018
Subject: Funds approved under delegated authority	Public
Report of: Chief Grants Officer	For Information

Summary

This report advises members of funds approved under delegated authority since your last meeting.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Following the approval of the Court of Common Council on 16th October 2014, the Chief Grants Officer may make decisions on applications of up to £10,000. Decisions on applications of over £10,000 and up to £25,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman.

Decisions on applications of over £25,000 and up to £50,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman, with reference to the Chamberlain.

The total amount of expenditure and number of items approved under delegated authority this financial year (inclusive of those below) are shown in Table 1.

Requests ≤£10K

Kentish Town City Farm Ltd (Approved 7/12/2017)	£2,600(6.5 days @ £400 per day) to provide an eco-audit.
St John the Evangelist Church, Kingston (Approved 21/11/2017)	£2,600(6.5 days @ £400 per day) to provide an eco-audit.

Grenfell Continuation Grants

Friends of Leighton House (Approved 22/11/2017)	£1,985 for the costs of providing two activity days between December 2017 and March 2018 for families in the Grenfell area.
Eton Fives Association Ltd (Approved 22/11/2017)	£4,000 to provide free coaching sessions for young people, through to July 2018.
Sport4Health (Approved 22/11/2017)	£6,600 over one year for the costs of weekly after-school badminton sessions for girls and young women in the Grenfell area.
Chicken Shed Theatre Trust (Approved 22/11/2017)	£8,490 over one year towards the costs of providing free weekly performing arts sessions for a minimum of 20 young people affected by the Grenfell fire.
Sport & Leisure Management Ltd (Approved 22/11/2017)	£10,000 over one year towards the salary and other costs of a Community Sports Activator and for a summer holiday programme in 2018
Flying Gorillas (Approved 22/11/2017)	£10,000 over one year to provide free workshops and activities for young people in the Grenfell area.
Home Start Westminster (Approved 22/11/2017)	£10,000 towards over one year towards the salary costs of a Co-ordinator to provide for families in the Grenfell area. The grant is conditional on the balance needed being secured.
Hornimans Adventure Playground Association (Approved 22/11/2017)	£10,000 over one year towards the costs of additional sessional playworkers to increase the level of service offered to young people.
Lancaster West Community Children's Network (Approved 22/11/2017)	£10,000 over one year towards the costs of providing school holiday activities for young people in the Grenfell area. The grant is conditional on premises being secured.
Play Association Hammersmith and Fulham (Approved 22/11/2017)	£10,000 over year towards Playworker costs to provide school holiday activities for young people
Rugby Portobello Trust	£10,000 over one year towards the costs of

(Approved 22/11/2017)	providing a free programme of activities for young people in the Grenfell area.
Venture Community Association (Approved 22/11/2017)	£10,000 over one year towards the costs of providing play activities in school holidays for young people in the Grenfell area.
Catholic Children's Society (Westminster) (Approved 22/11/2017)	£10,000 towards the costs of a three week summer play programme based at St Charles Primary School.
QPR in the Community Trust (Approved 22/11/2017)	£10,000 over one year towards the costs of a youth engagement project for young people in the Grenfell area.

Non-grant spend

London Metropolitan Archives (Approved 9/1/2018)	£24,700 for the archiving of boxes in the London Metropolitan Archives and the filtering and transfer of recently archived grants records to Records Management.
---	--

Table 1 – Funds approved under delegated authority in financial year to date.

Applications reported to Committee	< £10k		£10k - £25k		£25k - £50k	
	£	No.	£	No.	£	No.
May 2017	£5,600	2	£0	0	£30,550	1
June 2017	£1,610	2	£17,400	1	£0	0
July 2017	£5,540	3	£0	0	£0	0
September 2017	£127,717	23	£0	0	£129,912	3
November 2017	£16,900	6	96,100	5	782,060	19
January 2018	£126,275	16	£24,700	1	£0	0
Total for year to date	£283,642	52	£138,200	7	£942,522	23

The higher number of grants of less than/equal to £10,000 in September and January incorporate the two tranches of funds made to local projects post Grenfell.

Ciaran Rafferty
Principal Grants Officer
T: 020 7332 3186
E: ciaran.rafferty@cityoflondon.gov.uk

This page is intentionally left blank

Committee	Dated:
City Bridge Trust	31 st January 2018
Subject: Withdrawn & Lapsed applications	Public
Report of: Chief Grants Officer	For Information

Summary

This report informs Members of applications received which subsequently have been withdrawn by the applicant, or lapsed due to the absence of the information required to undertake a full assessment.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Organisation

Purpose of Request

Withdrawn Applications:

London Sustainability Exchange

Salary/running costs for "Biopower" - enabling people in polluted neighbourhoods to harness the power of plants to boost their well-being and resilience to air pollution.

- The applicant decided to withdraw their application with a view to submitting a more suitable one.

Horniman Museum and Public Park Trust

To develop and deliver a new programme of outdoor learning activities to encourage our visitors' knowledge and appreciation of the natural world and environment.

- The applicant opted to withdraw their application in order to submit a more suitable request at a later date.

Organisation

Spice Innovations Ltd

Purpose of Request

We are applying for two years contribution to London spend network development costs in order to strengthen our support offer to London's voluntary sector.

- The applicant decided to withdraw their application in order to revise it to better meet City Bridge Trust priorities.

Chats Palace Ltd

Chats Palace Arts Centre wishes to undertake a disability access audit to shape and inform a proposed capital development plan for its Grade-II listed building.

- The applicant decided to withdraw their application in order to revise.

icandance

To support the salary of the icandance Principal who manages the delivery of weekly dance sessions to approximately 100 children and young people with disabilities.

- Following discussion with your Grants Officer, the applicant has withdrawn the application in order to revisit their project planning with a view to submit another proposal.

British Ecological Society

Improve the environmental education of young Londoners from low income/BAME communities, raise their awareness of biodiversity and increase their chances of going to university.

- The applicant withdrew the application in order to revise it.

Roundabout

To part-fund the continuation and development of Roundabout's joint CEOs/Project Directors.

- This proposal has outcomes which are too similar to the previous grant and the required three year exclusion period has not elapsed.

Metro Centre Limited
14505

We aim to improve the Mental Health and Wellbeing of Young LGBTQ Londoners through counselling to reduce anxiety, depression, self-harm and suicidal ideation

- Application withdrawn: the organisation currently holds a grant from the Trust.

Organisation**Purpose of Request****Lapsed Applications:**

St Barnabas Church

To ensure that our newly purchased community building is fully accessible for people with disabilities.

- The applicant has not provided the information required despite several requests over several months.

Total Withdrawn Applications: 8

Total Lapsed Applications: 1

RECOMMENDATION

That the report be received and the contents noted.

Contact Person:

Ciaran Rafferty, Principal Grants Officer

020 7332 3186 [ciaran.rafferty @cityoflondon.gov.uk](mailto:ciaran.rafferty@cityoflondon.gov.uk)

This page is intentionally left blank

Committee	Dated:
City Bridge Trust	31 st January 2018
Subject: Variations to grants awarded	Public
Report of: Chief Grants Officer	For Information

Summary

This report informs Members of those grants where a variation has been agreed by the Chief Grants Officer since your last meeting.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Since your last meeting, variation to the grants outlined below have been agreed by the Chief Grants Officer, in line with the revised delegated procedure for the amendment of grants as agreed by your Committee in October 2004.

Eastside Primetimers Foundation

In March 2017 a grant of £99,400 was agreed to deliver a London-focused financial management mentoring programme. This grant was conditional on EPF achieving registered charity status as, at that time, it was already in discussion with the Charity Commission. After some delays in that process EPF decided in December 2017 that it would not pursue registration. Since the grant condition could not be fulfilled and, since EPF in its current legal form ineligible to receive a grant from the Trust, the grant has been revoked in full.

The Hackney Foodbank

£114,950 was awarded to the above in July 2016 for a full-time Manager and associated costs over three years. Soon after the grant was approved the Project Manager left and the organisation struggled to recruit a replacement whilst, at the same time, having to move premises. These various scenarios led the organisation to review its operating model and, consequently, requested if your original grant could be restructured whilst still delivering the original outcomes. The grant will now support a f/t Business Development Manager and associated costs and equate to three years' support of £37,450; £38,550; £38,950.

Beat

In October 2011 £111,700 was awarded to the charity, Beat. Although the full amount was paid over, on completion of the project the organisation reported an underspend of £7,023. This sum was returned via a cheque payment.

Association of Charitable Foundations

£40,000 was awarded to the ACF in November 2016 as part of its hosting of City Philanthropy – A Wealth of Opportunity. ACF has since confirmed that it does not require this grant, hence it has been revoked.

Afghan Association Paiwand

£90,000, over three years, was awarded to the above for a programme of ESOL classes. The project has had an underspend of £5,100 in its first year of which permission has been given to use £1,400 additionally towards core costs. The balance of £3,700 has been revoked.

London Borough of Hackney

In April 2013, as part of the then “Youth Offer – Get Young People Working” programme, £100,000 was awarded to the London Borough of Hackney. The first year’s instalment of £50,000 was paid but, despite many requests from your officers, no monitoring report has been received. Consequently, the balance of £50,000 has been revoked.

Advocacy Project

In July 2012 a grant of £156,000 over three years was awarded to the above to assist that sector with improving its evaluation systems. However, part way through the first year the organisation had a major organisational change and determined that it felt unable to continue with the project. As a result a total of £110,466 was revoked from the original sum.

The Social Innovation Project (TSIP)

TSIP was awarded £7,560 in May 2016 to undertake research and consultation in advance of a larger project on mental health. Whilst the research occurred and was presented to an audience of mental health charities it was felt that there was less demand than anticipated for the proposed larger project. Consequently the unused sum of £2,340 was revoked.

Guildhall School Trust

The charity was awarded £27,800 in May 2012 towards the development of a community-based music therapy service for local residents. The project came in under budget leading to the unused sum of £1,263 being revoked.

Reading Agency

In April 2012 a sum of £50,000 was approved for a Strategic Initiative with the charity’s Dickens’ Social Reporters project. The second instalment of the grant - £25,000 - was never claimed and so has been revoked.

Media Trust

£50,000 was awarded to the Media Trust in June 2010 for an early tranche of the “Telling Their Stores” video project. The project came in slightly underbudget so a sum of £1,358 was revoked.

Various Eco-Audits

A “clean-up” of a number of eco-audits funded over the past three years has identified some surpluses arising from final invoices being less than the sums originally awarded. The total amount that can be revoked is £6,400 – across 13 individual audits.

Ciaran Rafferty

Principal Grants Officer

020 7332 3186

ciaran.rafferty@cityoflondon.gov.uk

This page is intentionally left blank

Committee	Dated:
City Bridge Trust	31 st January 2018
Subject: Report on Learning visits	Public
Report of: Chief Grants Officer	For Information

Summary

This report introduces reports from monitoring visits to Muscular Dystrophy UK (MDUK) and the Renewal Programme.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

1. You receive Learning visit reports at each of your meetings. These are in addition to more substantial bi-annual monitoring reports examining patterns of funding and benefit of grants awarded.
2. The reports to this Committee are from visits to Muscular Dystrophy UK (MDUK) and the Renewal Programme, supported under your programmes for “Making London more Inclusive” and “English for Speakers of Other Languages”. MDUK’s project provides work experience and support to young disabled people whilst the Renewal Programme works to support older women to learn English.

Jemma Grieve Combes
Grants Officer (Monitoring and Evaluation)
T: 020 7332 3174
E: jemma.grievecombes@cityoflondon.gov.uk

This page is intentionally left blank

LEARNING VISIT REPORT

Muscular Dystrophy Group of Great Britain and Northern Ireland 12845

1.1 Date of visit: July 19 th 2017	1.2 Name of visiting Grants Officer: Kate Moralee	1.3 People met with: Rianna Davis, Intern; Peter Sutton, Project Manager; Tom Osborne, Fundraiser; Isabel Baylis, Project Officer
1.4 Programme Area & Outcomes: Making London More Inclusive Work supporting young disabled people (aged 16-25) in the transition to adulthood		
1.5 Purpose of the award: £113,000 over three years towards the salary costs of a Project Lead Officer and running costs for delivering the Moving Up work-experience project for Londoners.		
MONITORING INFORMATION		
2.1 Project Outcome 1: 45 young people will be more confident in their abilities and be in a better position to find paid employment thanks to better CV, interview skills and office working experience. Progress made: Over the first 18 months of your funding, Moving Up has hosted 24 young disabled people for work experience across the charity, making excellent progress towards its target of 45. Placements are generally between one week and two months (part-time) depending on health and education needs. Participants were offered a work experience opportunity in the most relevant department to them, including: Digital and Social Media, Care and Advocacy, Campaigns, and Corporate Fundraising. During the placement they are assigned a mentor who offers specialised CV and Careers Advice. MDUK has created its first ever paid internship position at the charity. Your grants officer met the intern, Rianna, on the visit, who talked about how confident, valued and more independent she now feels. She explained how there is a great difference between knowing that you are capable of working and actually experiencing work in a meaningful and real way. The placement and internship have opened up a new world of working opportunities for her. She also talked about the on-going difficulties and challenges she and others face in terms of securing and maintaining permanent employment, not least the difficulty of public transport and accessibility.		
2.2 Project Outcome 2: 15 corporate, charities or public sector organisations will take part in the project and will be in a position to offer placements to young disabled people in the future. Progress made: MDUK has built successful relationships with over 14 corporate organisations which has led to five external placements: one at Santander; one at ING; two at TfL and one at Parallel.		

There have been challenges with corporate engagement including the small numbers of Moving Up participants MDUK can offer large businesses. The Moving Up team is working in partnership with the organisation's Corporate Partnerships team to build relationships and maximise opportunities. They are setting up a mentoring scheme and developing 'small asks' of corporates in the hope of developing longer term relationships. Your officer suggested that MDUK develops an "offer" to corporates to facilitate a more equal two-way relationship.

2.3 Project Outcome 3:

3 London clinics and centres are signposting young people to the work experience project regularly

Progress made:

In year 1 the project had a pre-existing pool of participants from the group involved in pilot work. Year 2 has required a more creative approach to recruitment. Moving Up has built links with clinics to increase the number of people signposted to the project. To date there have been 10 referrals from the clinics but only 2 have been eligible. Of these young people 1 has taken up the opportunity and the other is awaiting a diagnosis and does not yet feel ready.

2.4 Project Outcome 4:

3 Universities in London signpost young disabled people to the project.

Progress made:

MDUK has links with universities across London, notably Middlesex, LSE and Brunel. The organisation attends careers fairs and places adverts for the project on university careers portals. This has resulted in a lot of interest including the placement of one participant from a careers fair and one through the online careers portals.

2.5 Project Outcome 5:

Build relationships with transition clinics and universities across London so that they may signpost young disabled people to our programme.

Progress made:

See above.

GRANT OFFICER COMMENTS

The visit showed that good progress is being made in helping disabled people into work experience and also into longer term, paid, employment. The organisation has been able to use your funding over time to constantly learn, reflect, refine and improve its model of engagement and working, identifying and matching challenges faced on the way. The project and organisation has grown over the period of CBT's relationship with them, and has received a Bridge to Work grant to enable the project to increase in scale.

MDUK has learnt from and responded to the project participants and their experiences. Participants have highlighted gaps in support and this has been picked up through social media, blogs, events and discussion forums. This project has also adapted its recruitment process to include new questions, for example, on work related support provided. Participants have highlighted the additional social care needs which need to be taken into consideration, not just accessibility and reasonable adaptations.

Social media has been a key means of communication for participants. Many wider employment issues have been discussed via this medium, and it has influenced MDUK's wider policy and influencing work. For example, a gap was identified of understanding of rights in the workplace. This is now covered during the Moving Up placement and informed MDUK's response to the Government's 2016 Work, health and disability green paper: improving lives.

Whilst the focus of the project remains providing opportunities to gain work experience, the additional funding through CBT's Bridge to Work fund will enable MDUK to set up forums with young people to identify the main barriers to employment, including social care issues, personal care at work, transport to work and other issues. As well as informing MDUK's wider policy and influencing work, this will inform and support relationships with businesses and corporate employees.

Your officer discussed methods of collecting qualitative and quantitative data to evidence impact of the project. The organisation is going to explore using a Distance Travelled (Outcomes Star) based model to improve the evidence base for specific interventions and the project.

MDUK reported a supportive relationship with CBT, not just in terms of the project but as an organisation. An example was given of CBT participating in a Parliamentary round table with them, which helped increase the organisation's voice. MDUK said: "it is rare to find a funder being so engaged in an issue". Moving forward, the organisation suggested that they could benefit more from the networks and influence of the City of London Corporation to leverage placement opportunities, build relationships with corporates and businesses in the City, access mentoring opportunities and speakers for events.

This page is intentionally left blank

LEARNING VISIT REPORT
The Renewal Programme 12951

1.1 Date of visit: September 22 nd 2017	1.2 Name of visiting Grants Officer: Joan Millbank	1.3 People met with: Louise Vera, Director of Training
1.4 Programme Area & Outcomes: English for Speakers of Other Languages: More people with improved English language skills and more people participating in the wider community.		
1.5 Purpose of the award: £59,300 over three years to meet the sessional staffing and running costs of providing introductory ESOL classes for women aged 60 years and over.		
MONITORING INFORMATION		
2.1 Project Outcome 1: 108 older women will learn basic English that will allow them to participate more fully in their communities (45 recruited yearly with a retention rate of 36 learners a year) Progress made: In year one 39 older women learners have participated in one of the three levels of classes (each of 12-week duration delivered 3 times per annum). Each learner received an initial assessment to ascertain their level of English and was then placed in a class according to their individual need. Classes were provided for: <ol style="list-style-type: none"> 1. Older learners who were non-literate or semi-literate in their first language who focused on learning the alphabet and basic words. 2. Absolute beginners who focused on learning phonics and simple everyday words. 3. Beginners who focused on learning phonics, everyday words and phrases, basic grammar and punctuation. <p>The older learners also benefited from participating in a weekly conversation class run by volunteers. The Friday conversation group has also provided an opportunity to bring the older learners into contact with external visitors and organisations to inform them about local services and activities; the intention of this is to help integrate the women into the wider community. Trips out were anticipated but not delivered in the year for operational reasons. Trips out are planned for year 2 and 3.</p>		
2.2 Project Outcome 2: At least 24 women over 3 years will feel confident enough to participate in volunteering in one of the Renewal Programme's projects, supporting other women to integrate in their communities, especially those new to the UK. Progress made: In year one 7 women were successfully recruited as project volunteers; they came forward from other activities run by Renewal. The main role of the volunteers has been to lead the Friday conversation classes, which has happened. Basic training was provided although Renewal recognises that more		

support is required to help them offer effective learning support. This is underway. A further 2 volunteers have been recruited from within the 2017 cohort of older learners

GRANT OFFICER COMMENTS

The Renewal Programme has been delivering formal accredited ESOL classes for more than 10 years and is a member of Newham Learning Partnership, within which it attracts statutory funding. Your funding allows the charity to provide specific targeted support to older women learners from refugee and migrant communities who are illiterate/ semi-literate in their first language, often isolated at home, unfamiliar with formal classroom settings and in need of a less formal learning environment. While each class is run by a trained ESOL tutor, the teaching is delivered in a less formal way, learning materials are designed to reflect the interests of the older learners and each learner is supported to learn at their own pace. To help the women feel comfortable they can bring friends and family to the Friday conversation group, although as the year has progressed this has stopped in practice as internal friendships have developed. Your officer was able to observe a Friday session; 30 older women learners were in attendance working in small groups of 5-6 led by a volunteer. The women were all engrossed in the conversations and there was a very energetic and engaged 'feel' in the room. During the visit your officer reviewed programme records which showed positive feedback from the older women learners and that 2 had progressed onto main ESOL entry 1 classes, 1 had signed up for computer training, 5 had joined the Centre's keep fit class and two had become peer volunteers on Fridays. Records also showed that 90% of the learners in year 1 were of Bengali descent (which reflects the local demographics of East Ham); other learners include older women from Afghan, Egyptian, Pakistani and Indian backgrounds, most of whom had lived in Newham for many years.

The Director of Training highlighted a number of issues and project responses:

1. Measuring impact – while there is project evaluation it is rather basic. The charity is now part of a 12-month sector collaboration with UCL (University of Central London) which will place PhD students within the organisation to devise client-based evaluation methods.
2. Volunteer support – recognising the limits of the current approach Renewal is working with Aston-Mansfield and other voluntary organisations to devise a Newham-based volunteer training programme to address the particular needs of the borough and requirements of their projects. At the meeting involving the local Mosque was discussed, both as a source of volunteers and funding.

The organisation's recent monitoring report and the learning visit revealed the importance of this type of ESOL support. The numbers of older women participating, observation of their engagement and seeing their feedback demonstrates the value of the work.

Committee	Dated:
City Bridge Trust Committee	31 January 2018
Subject: City Bridge Trust Communications & Events attended	Public
Report of: The Chief Grants Officer	For Information
Report author: Martin Hall, Communications Manager	

Summary

This paper provides members with an update on the communications work of the City Bridge Trust (CBT).

Recommendation

Members are asked to:

- Receive the report and note its contents.

Main Report

Key Audience Group Reporting

1. Appendix 1 reports communications activity between 10/11/17 and 16/01/18 against each of the four key audiences identified in your Communications Strategy.
2. This shows continued strong engagement towards all four audiences. Regulators & Politicians continued to be engaged through coverage of the London Borough of Culture, with the deadline for bids within this period. In addition, your Officers attended the London Councils Summit and London Government Dinner, two high-profile events attended by representatives of the London boroughs.

Media Activity

3. Appendix 2 provides a detailed breakdown of the media activity supporting delivery of your Communications Strategy during this period, led by Kristina Drake, City of London Media Officer. Several of the grants agreed at your November Committee meeting received coverage, most notably Hubbub “Plastic Fishing” project which as well as being featured in a number of trade magazines, was also the subject of a Sky News report which included an interview with the Chairman.

External Events Register

4. A wide range of events were attended on behalf of the Trust during this period. These included several meetings in relation to the Trust's continued response to the Grenfell Tower tragedy.
5. A full list of external events attended by officers and Members on behalf of the Trust can be found at Appendix 3.

Martin Hall

Communications Manager

T: 020 7332 3705

E: Martin.hall@cityoflondon.gov.uk

Appendix 1: Key Audience Groups

Audience	Face to face	Online and Printed Media channels	Online content	Direct Marketing
Londoners	All recent events were attended by Londoners. A full list can be found in the External Events table report (Appendix 3).	<ul style="list-style-type: none"> • City AM • City Matters • Ealing Times • East London Advertiser • Enfield Independent • Evening Standard • GetWestLondon • Harrow Times • London Bulletin • Sky News • The Hillingdon and Uxbridge Times • The Londonist • The Romford Recorder 	<p>CBT Twitter:</p> <ul style="list-style-type: none"> • 5,239 followers (up by 255 since last meeting) • 151.8K impressions* between 10/11/17 & 17/01/18 <p>CBT Website:</p> <ul style="list-style-type: none"> • 5,711 users • 8,622 sessions 	None to report
Regulators & politicians	<ul style="list-style-type: none"> • Centre for London dinner • London Councils conference • Lord Mayor's Appeal launch • Institute of Directors dinner • LB Hillingdon conference • GLA Board meeting • London Government dinner 	<ul style="list-style-type: none"> • Barking & Dagenham Post • Enfield Independent • The Stage 	Continued Twitter activity relating to the London Borough of Culture programme under the hashtag #MyLocalCulture	None to report

Audience	Face to face	Online and Printed Media channels	Online content	Direct Marketing
Immediate stakeholders**	<ul style="list-style-type: none"> • GLV Trustee conference • The Prince's Trust Advisory Group meeting • London Councils conference • Lord Mayor's Appeal launch • Voluntary Action Camden event • Islington Giving Board meeting • Harrow Youth Foundation visit • LB Hillingdon conference • Camden Town Unlimited Learning Visit • NCVO board meeting • The Prince's Trust Gala Dinner • Whizz-Kidz reception • Rambert showcase • Positively UK reception • Cara Trust grantee visit • Central Criminal Court lunch • CBT Youth Providers seminar 	<ul style="list-style-type: none"> • Charity Today • Children & Young People Now • City AM • Civil Society • Environment Times • Fundraising Magazine • Mental Health Today • Third Sector 	<ul style="list-style-type: none"> • News items on the CoL intranet and e-bulletin. • Regular updates in the Members' Briefing. 	None to report

Audience	Face to face	Online and Printed Media channels	Online content	Direct Marketing
Other funders, policy makers & key commentators	<ul style="list-style-type: none"> Guys & St Thomas Charity Funders Forum Superhighways Impact Aloud Conference Leap Confronting Conflict dinner Esmee Fairbairn Foundation workshop East End Community Foundation meeting London Funders / Kensington & Chelsea Social Council meeting National Council for Voluntary Organisations dinner Charity Tax Group committee meeting Cripplegate Foundation funding panel Civil Society Futures briefing ACF network meeting & seminar Tudor Trust focus group Barrow Cadbury Trust forum meeting NCVO Board meeting Charity Finance Group members meeting The Prince's Trust Gala Dinner CBT Youth Providers seminar 	<ul style="list-style-type: none"> Charity Times Charity Today Children and Young People Now Civil Society Environment Times FE News Mental Health Today Packaging News Pos'ability Magazine Recycling International Resource SME The Stage Third Sector Waste 360 Waste Management World 	None to report	None to report

* An Impression is the number of times CBT tweets have been delivered to other accounts and potentially viewed.

** Includes CBT & CoL Officers & Members; key infrastructure bodies; grantees; potential grantees; City leaders, workers, Human Resource and Corporate Social Responsibility professionals.

Appendix 2: Media Coverage

10th November 2017 to 15th January 2018

Organisation	Publication & Weblink	Readership / Audience	Detail	Coverage	Date
London Hub	City Matters (internal only)	20,000	Continued coverage of the new Hub for London supporting London's civil society organisations, which the Trust is supporting.	City of London	08/11/18
NSPCC	Charity Today	50,000	The Trust was referenced after it awarded £270,000 to the NSPCC's Protect and Respect service which is offered in the Croydon and East London areas.	Trade	09/11/18
NSPCC	FE News	25,000	As above	Trade	09/11/18
NSPCC	City Matters (internal only)	30,000	As above	City of London	15/11/18
London Borough of Culture	Enfield Independent (internal only)	50,714	Report on the launch of Enfield Council's campaign to become the next borough of culture. The Trust is mentioned as supporters of the programme.	Local	16/11/18
Heart of the City	SME	n/a	The Trust was praised for its support of the Heart of the City's Newcomers Programme which aims to aid small and medium sized businesses to improve their corporate social responsibility.	Trade	18/11/18
Lord Mayor's Appeal	Charity Today	50,000	The Trust was referenced on its role in the new 'A Better City For All' strategy launched by the Lord Mayor's Appeal.	Trade	20/11/18

Organisation	Publication & Weblink	Readership / Audience	Detail	Coverage	Date
Lord Mayor's Appeal	FE News	25,000	As above	Trade	20/11/18
Lord Mayor's Appeal	London Bulletin	15,000	As above	London	20/11/18
Philanthropy	City Matters (internal only)	30,000	Fiona Rawes, Head of Philanthropy Strategy, is interviewed about her new role, future plans and changes to giving in the City. City Bridge Trust is referenced, alongside The Lord Mayor's Appeal.	City of London	22/11/18
City Bridge Trust	Evening Standard	884,728	Policy and Resources Chairman, Catherine McGuinness, refers to the Trust in an article on the launch of a campaign against modern slavery and human trafficking.	London	24/11/18
Everyone Project / Participatory City	Barking and Dagenham Post	5,157	Chairman Alison Gowman is quoted in an article about The Festival of Everyone community event. The festival is part of a wider programme in the LB of Barking & Dagenham which aims to build a more cohesive borough. The Trust has awarded a grant of £450,000 towards the project.	Regional	30/11/18
Bridge To Work	Pos'ability Magazine	29,768	James Lee, Bridge To Work Project Manager, writes in Pos'ability Magazine about disability and employment in light of International Day of Persons with Disabilities. The Trust's new £3.3million programme supporting young disabled Londoners into work is mentioned.	Trade	01/12/18

Organisation	Publication & Weblink	Readership / Audience	Detail	Coverage	Date
London Borough of Culture	The Stage	9,490	A report on Havering's bid to become the next borough of culture. The Trust is mentioned as a supporter of the programme	Trade	01/12/18
London Borough of Culture	The Romford Recorder	21,400	As above	Local	01/12/18
City Bridge Trust	Civil Society	12,000	As part of UK Charity Week, Chairman Alison Gowman writes about the increasing importance of funders and role the charitable sector has to play in society.	Trade	04/12/18
Hubbub	Resource	2,500	A report on a recent award by the Trust to recycling charity Hubbub. The grant will enable the charity to offer 55 free plastic fishing trips for London schools aboard 'Poly-Mer', the world's first boat made from recycled plastic.	Trade	05/12/18
Bridging Divides	Civil Society	12,000	A feature on the new Bridging Divides strategy and how the Trust is going to use its funding to tackle disadvantage and inequality in London. Chairman Alison Gowman and David Farnsworth are both quoted.	Trade	08/12/18
Hubbub	Sky News (via YouTube) Sky News (online report)	2,000,000	A feature about the Trust's grant to Hubbub (see above). Chairman Alison Gowman was interviewed on the boat.	National	10/12/18
Hubbub	Waste Management World	4,060	As above	Trade	11/12/18

Organisation	Publication & Weblink	Readership / Audience	Detail	Coverage	Date
Hubbub	Packaging News	10,100	As above	Trade	11/12/18
Hubbub	FE News	25,000	As above	Trade	12/12/18
Hubbub	Charity Today	50,000	As above	Trade	12/12/18
Hubbub	Waste 360	n/a	As above	Trade	12/12/18
Causeway Irish Housing Association	Mental Health Today	n/a	A story about the Trust's grant to offer mental health support services to refugees and migrants who have suffered trauma. Chairman Alison Gowman is quoted.	Trade	13/12/18
Hubbub	Environment Times	13,200	As above	Trade	13/12/18
City Bridge Trust	City AM Giving Magazine (internal only)	90,791	A two-page feature in City AM's Giving Magazine looking back at what City Bridge Trust achieved in 2017.	London	14/12/18
London's Giving	City AM Giving Magazine (internal only)	90,791	An opinion piece from Cheryl Chapman, the City of London Corporation's Head of Philanthropy Engagement, on the London's Giving initiative, which the Trust has supported.	London	14/12/18
Hubbub	Recycling International	36,000	As above	Trade	14/12/18

Organisation	Publication & Weblink	Readership / Audience	Detail	Coverage	Date
London's Giving	Third Sector	6,200	An opinion piece from Cheryl Chapman, Head of Philanthropy Engagement, in relation to Local Charities Day and Place Based Giving Schemes.	Trade	15/12/18
Mind in Harrow	Charity Today	50,000	A report on a grant to Mind in Harrow to support young people with mental health problems. Chairman Alison Gowman is quoted.	Trade	18/12/18
Mind in Harrow	Harrow Times	39,973	As above	Local	18/12/18
Mind in Harrow	The Hillingdon and Uxbridge Times	21,718	As above	Local	20/12/18
Mind in Harrow	Ealing Times	80,000	As above	Local	20/12/18
City Bridge Trust November Grants	Charity Times	30,000	A story on the £2.5m worth of grants the Trust awarded at its November committee meeting to tackle disadvantage and inequality in London. Chairman Alison Gowman is quoted.	Trade	20/12/18
City Bridge Trust November Grants	City Matters	30,000	As above	City of London	21/12/18
Hubbub	City Matters.	30,000	As above	City of London	21/12/18
Hubbub	London Bulletin	15,000	As above	London	27/12/18

Organisation	Publication & Weblink	Readership / Audience	Detail	Coverage	Date
Causeway Irish Housing Association	East London Advertiser	6,885	As above	Regional	02/01/18
DVIP (Domestic Violence Intervention Project)	The London Bulletin	150,000	A report on a £100,000 grant from the Trust to tackle child-on-parent violence in London.	London	04/01/18
DVIP	Children and Young People Now	16,000	As above	Trade	04/01/18
City Bridge Trust	The Londonist	1,500,000	City Bridge Trust is featured in an article in the Londonist about London's bridges. Bridge House Estates is also referenced.	London	05/01/18
DVIP	GetWestLondon	660,314	As above	Regional	08/01/18
Bridging Divides	Fundraising Magazine (internal only)	33,000	A story on the Trust's new strategy which gives an overview of how the Trust will spend its next £100m to tackle inequality in London.	Trade	11/01/18
Exceptional Grants	Charity Today	50,000	A report on the Trust awarding £121,000 in grants to charities working with youth affected by the Grenfell Tower disaster. Chairman Alison Gowman is quoted.	Trade	11/01/18

Organisation	Publication & Weblink	Readership / Audience	Detail	Coverage	Date
Action Disability Kensington & Chelsea	Pos'Ability Magazine	29,768	Report on a grant to a charity dedicated to helping disabled people live more independently. Chairman Alison Gowman is quoted.	Trade	11/01/18
Ashford Place	Brent and Kilburn Times (internal only)	14,989	The Trust's funding is referred to in a story about dementia cafes.	Regional	11/01/18
Mind in Harrow	City Matters (internal only)	30,000	As above	Regional	11/01/18
Bridge to Work	City AM	90,791	An opinion piece by Catherine McGuinness, Chairman of Policy & Resources on the need to improve access to work for disabled people. The Trust's £3.3m Bridge to Work programme is referenced.	London	15/01/18

City Bridge Trust Events Attended
10th November 2017 – 15th January 2018

Date	Host Organisation	Type of Event	City of London's Representative	Location / Borough	Summary
10/11/17	Greater London Volunteering (GLV)	Trustee Conference	Jenny Field	City Hall	Your Officer spoke about the Trust's implementation of Bridging Divides and is involvement with The Way Ahead.
15/11/17	Guys & St Thomas Charity	Lambeth Funders Forum	Sandra Jones	Lambeth	Forum of funders that operate within London Borough of Lambeth.
15/11/17	Centre for London	Dinner	Chairman Alison Gowman	Somerset House	Pre-conference dinner.
16/11/17	The Prince's Trust	Advisory Group Meeting	Chairman Alison Gowman; Dhruv Patel; David Farnsworth & Shegufta Rahman	Prince's Trust House, City	Quarterly Strategic Advisory Group meeting to discuss the progress of the strategic grant to The Prince's Trust.
17/11/17	City Bridge Trust	Networking and information sharing	Joan Millbank	Guildhall	Briefing to Richard Cloudsley's Foundation on provision of eco-audits.
18/11/17	London Councils	Conference	Chairman Alison Gowman; Jenny Field & Martin Hall	Guildhall	Annual London Councils Summit. Your Officers hosted an information stall.

Date	Host Organisation	Type of Event	City of London's Representative	Location / Borough	Summary
20/11/17	Superhighways	Impact Aloud Conference	Shegufta Rahman	Wimbledon	Annual conference focussing on making better use of technology to improve monitoring and evaluation and communicate impact. Your officer sat on the panel discussion.
20/11/17	Lord Mayor's Appeal	Launch	Chairman Alison Gowman	Mansion House	Launch of the Lord Mayor's Appeal multi-year strategy, 'A Better City for All'.
21/11/17	Voluntary Action Camden	Meet the Funder	Joan Millbank	Camden	Presentation to local voluntary and community sectors.
21/11/17	City Bridge Trust	Reference Group	Jenny Field	Guildhall	A regular meeting of the Cornerstone Fund reference group.
21/11/17	Leap Confronting Conflict	Dinner	Wendy Mead, Chief Commoner	The Shard	Fundraising dinner, with speech by Dame Stella Rimington.
23/11/17	Islington Giving	Board Meeting	Jenny Field	Cripplegate Foundation, Islington	A meeting of the Islington Giving Board of which your Officer is a member.
24/11/17	Esmée Fairbairn Foundation	Workshop	David Farnsworth & Jenny Field	King's Place	A workshop to explore a potential funder collaboration around place-based funding.
24/11/17	East End Community Foundation	Meeting	Chairman Alison Gowman & David Farnsworth	Tower Hamlets	Meeting with Howard Dawber, Chair of the Foundation.

Date	Host Organisation	Type of Event	City of London's Representative	Location / Borough	Summary
27/11/17	London Funders / Kensington & Chelsea Social Council	Meeting	Sandra Jones	Kensington and Chelsea	Meeting of funders & local infrastructure organisations responding to Grenfell – listening phase.
27/11/17	National Council for Voluntary Organisations	Dinner	David Farnsworth	W1	Civil Contingency Dinner regarding the experience of the voluntary sector in relation to the Grenfell Tragedy.
28/11/17	Charity Tax Group	Committee meeting	Karen Atkinson	CTG Offices, Westminster	CTG Directors meeting.
28/11/17	City Bridge Trust	Sub-group of reference group	Jenny Field	Guildhall	A sub-group of the Cornerstone Fund met to consider applications for funding extensions from your Bridge Fund.
29/11/17	Cripplegate Foundation	Funding Panel	Kate Moralee	Islington	Islington Giving Grants Committee.
30/11/17	Harrow Youth Foundation	Visit	David Farnsworth	Harrow	A membership organisation bringing together youth service providers in Harrow.
01/12/17	Civil Society Futures	Briefing	Chairman Alison Gowman & David Farnsworth	Paul Hamlyn Foundation	A Funder Observer session, attended by representatives of leading funders.

Date	Host Organisation	Type of Event	City of London's Representative	Location / Borough	Summary
04/12/17	City of London	Tackling Scams and Financial Abuse in the City of London	Geraldine Page	City of London	Day raising awareness of scams and financial abuse with guest speakers and exhibitors.
05/12/17	Association of Charitable Foundations	Network Meeting	Kate Moralee	Camden	Housing and Homelessness network. Included discussion on the Homelessness Reduction Act.
05/12/17	Greater London Volunteering	Advisory Group meeting	Jenny Field	Guildhall	A meeting of the Hub for London Advisory Group, of which your Officer is a member.
05/12/17	Institute of Directors	Dinner	Chairman Alison Gowman	Guildhall	A dinner of the City branch of the Institute of Directors.
06/12/17	LB Hillingdon	Conference	Jenny Field	Civic Centre, Uxbridge	A Third Sector Health & Wellbeing Conference. Your Officer spoke about the Trust's work, Bridging Divides and our involvement with The Way Ahead.
07/12/17	Tudor Trust	Focus group	Sandra Jones	Kensington and Chelsea	IVAR evaluation of the funder's response to Grenfell – focus group of the core costs funding programme.
07/12/17	Barrow Cadbury Trust	Forum meeting	Sandra Jones	Camden	Regular forum meeting of the Cross Funders Alliance on Race Equality.

Date	Host Organisation	Type of Event	City of London's Representative	Location / Borough	Summary
07/12/17	Camden Town Unlimited	Learning Visit	Tim Wilson & Hannah Davey, Social Investment Officer	Camden	An opportunity to see the CTU's new premises, leased following business development work funded by the Trust and UBS' Stepping Stones programme.
11/12/17	NCVO	Board meeting	Jenny Field	Society Building, N1	A meeting & Trustee development session of the NCVO Board. Your Officer is a trustee of NCVO.
14/12/17	Charity Finance Group	Members meeting	Karen Atkinson	Moore Stephens, City Offices	Charity Reserves discussion.
14/12/17	The Prince's Trust	Gala Dinner	Chairman Alison Gowman & David Farnsworth	Buckingham Palace	'One Million Young Lives Dinner' attended by The Prince of Wales & other dignitaries.
14/12/17	St Paul's Cathedral	Memorial service	David Farnsworth	St Paul's Cathedral	A memorial service for victims of the Grenfell Fire disaster. The Town Clerk was also in attendance.
14/11/17	Whizz-Kidz	Reception	Ciaran Rafferty & James Lee, Project Manager	The Speakers' House, Westminster	An event to celebrate the work of disability charity Whizz-Kidz, who are part of your Bridge to Work programme.
15/11/17	Association of Charitable Foundations	Seminar	Ciaran Rafferty	Rathbone, Finsbury Circus	A useful seminar on the subject of Finance in Grant-making.

Date	Host Organisation	Type of Event	City of London's Representative	Location / Borough	Summary
24/11/17	Rambert	Showcase	Ciaran Rafferty	Rambert, South Bank	A valuable presentation and discussion on Rambert's impressive work with older people and the wider community.
27/11/17	Positively UK	Reception	Ciaran Rafferty	Portcullis House, Westminster	A celebration of Positively UK's work over many years.
15/12/17	The Prince's Trust	Meeting	Chairman Alison Gowman & David Farnsworth	Prince's Trust House	Meeting with Nick Stace, new CEO of the Prince's Trust.
19/12/17	Cara Trust	Grantee Visit	Chairman Alison Gowman & David Farnsworth	Notting Hill	Visit to a foodbank programme supported by the Trust.
09/01/18	Greater London Authority	Board Meeting	Jack Joslin	City Hall	Meeting to discuss the London Brough of Culture Applications.
09/01/18	Central Criminal Court	Lunch	Chairman Alison Gowman & David Farnsworth	The Old Bailey	A themed lunch at with Trust grantees and colleagues.
11/01/18	London Government Dinner	Dinner	David Farnsworth	Mansion House	Annual Dinner with representatives from the London Boroughs.

Date	Host Organisation	Type of Event	City of London's Representative	Location / Borough	Summary
15/01/18	City Bridge Trust	Seminar	Chairman Alison Gowman; David Farnsworth, & other Officers	Mansion House	Youth Providers Collaborative Opportunities seminar with key youth providers to consider collaboration and leadership in the sector.
16/01/18	Leighton House Museum	Event	Ciaran Rafferty & Anita Williams	Kensington	You have funded Leighton House Museum within the Grenfell Coalition to provide arts and crafts activities for local children and families – this event was an opportunity to see this wonderful venue.

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank